

CHANGEU.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

8400.10 CHG 16


8/2/02

SUBJ: AIR TRANSPORTATION OPERATIONS INSPECTOR'S HANDBOOK

- 1. PURPOSE.** This change transmits revised sections and pages for Order 8400.10.
- 2. DISTRIBUTION.** This change is distributed to all addressees on the special distribution list ZFS-840.
- 3. EXPLANATION OF CHANGES.** This change updates guidance on issuing Special Purpose Pilot Authorizations, Special Purpose Flight Engineer and Flight Navigator Certificates, and U.S. Airman Certificates based on Foreign Airman Certificates. This change also incorporates Handbook Bulletin for Air Transportation (HBAT) 97-11, Special Purpose Pilot Authorization.
- 4. DISPOSITION OF TRANSMITTAL.** This transmittal is to be RETAINED AND FILED IN THE BACK OF THIS HANDBOOK until it is superseded by a new basic order.

PAGE CONTROL CHART

Remove Pages	Dated	Insert Pages	Dated
Handbook Table of Contents, i-ii	6/26/02	Handbook Table of Contents, i	6/26/02
		Handbook Table of Contents, ii	8/2/02
List of Effective Pages, xi-xxii	6/26/02	List of Effective Pages, xi-xxii	8/2/02
Vol. 2 Table of Contents, i - v	3/13/97	Vol. 2 Table of Contents, i - v (and vi)	8/2/02
2-209 - 2-211 (thru 2-216)	12/20/94	2-209 - 2-226 (thru 2-230)	8/2/02
2-217 (thru 2-224)	8/23/88	2-231 - 2-232	8/2/02
Vol. 5 Table of Contents, i - vii (and viii)	6/26/02	Vol. 5 Table of Contents, i - vii (and viii)	8/2/02
5-685 - 5-693 (thru 5-706)	7/28/92	5-685 - 5-696 (thru 5-706)	8/2/02


for James J. Ballough
Director, Flight Standards Service

Distribution: ZFS-840

Initiated By: AFS-200

HANDBOOK TABLE OF CONTENTS

Page

VOLUME 1. GENERAL CONCEPTS, DIRECTION, GUIDANCE, AND DEFINITIONS

CHAPTER 1. HANDBOOK ORGANIZATION, USE, AND REVISION

Section 1. General Handbook Information	1-1
Section 2. Provisions for Revisions and Handbook Bulletins	1-9
Section 3. Inspector Use of Handbook Material	1-17
Section 4. Definitions (TBD)	1-25
Section 5. Acronyms and Abbreviations.....	1-35

CHAPTER 2. THE FEDERAL AVIATION ADMINISTRATION AND FLIGHT STANDARDS: HISTORY AND ORGANIZATION

Section 1. History and Organization of the Federal Aviation Administration.....	1-41
Section 2. Title 49, United States Code	1-57

CHAPTER 3. INTERNATIONAL AVIATION

Section 1. The International Civil Aviation Organization	1-65
Section 2. ICAO and the ICAO Annexes.....	1-69
Section 3. ICAO Regional Plans and Aeronautical Information Publications.....	1-77

CHAPTER 4. GENERAL DIRECTION, GUIDANCE, AND PROCEDURES

Section 1. Flight Standards Program and the Private Sector (TBD).....	1-91
Section 2. Compliance and Enforcement	1-101
Section 3. FAA Regulatory Responsibility and Methodology.....	1-111
Section 4. Exemptions, deviations, Waivers, and Authorizations	1-117
Section 5. Custodians of Data Bases.....	1-129
Section 6. The General Process for Approval or Acceptance.....	1-139
Section 7. Emergency Actions Involving Air Carrier Operations	1-151
Section 8. Public Aircraft Operations	1-159

VOLUME 2. AIR OPERATOR CERTIFICATION

CHAPTER 1. GENERAL

Section 1. General Information	2-1
Section 2. Types of Certificates and Applicable Rules.....	2-24
Section 3. Assignment of Responsibilities for Part 121 and Part 135 Certificates and Certification Projects	2-36
Section 4. Obtaining Certificate Numbers and Certificate Number Construction.....	2-44

CHAPTER 2. THE CERTIFICATION PROCESS-FEDERAL AVIATION REGULATIONS PARTS 121 AND 135

Section 1. Preapplication Phase	2-53
Section 2. Formal Application Phase	2-73

Order 8400.10 List of Effective Pages				
Chapter/Section	Pages	Title	Change	Date
Vol. 1 General Concepts, Direction, Guidance, and Definitions				
Foreword				
	pages i	Handbook Table of Contents	15	6/26/02
	page ii		16	8/2/02
	pages iii thru x		15	6/26/02
Volume 1	pages i thru iv	Table of Contents	15	6/26/02
Chapter 1 Handbook Organization, Use, and Revision				
Section 1	pages 1-1 thru 1-3	General Handbook Information	10	12/20/94
Section 2	pages 1-9 thru 1-11	Provisions for Revisions and Handbook Bulletins	5	6/30/91
Section 3	pages 1-17 thru 1-19	Inspector Use of Handbook Material	5	6/30/91
Section 4	page 1-25	Definitions (TBD)*		
Section 5	pages 1-35 thru 1-37	Acronyms and Abbreviations	11	3/13/97
Chapter 2 The Federal Aviation Administration and Flight Standards: History and Organization				
Section 1	pages 1-41 thru 1-47	History and Organization of the Federal Aviation Administration	10	12/20/94
Section 2	pages 1-57 thru 1-60	Title 49, United States Code	10	12/20/94
Chapter 3 International Aviation				
Section 1	page 1-65 thru 1-66	The International Civil Aviation Organization	15	6/26/02
Section 2	pages 1-69 thru 1-72	ICAO and the ICAO Annexes	15	6/26/02
Section 3	page 1-77 thru 1-78	ICAO Regional Plans and Aeronautical Information Publications	15	6/26/02
Chapter 4 General Direction, Guidance, and Procedures				
Section 1	page 1-91	Flight Standards Program and the Private Sector (TBD)		
Section 2	pages 1-101 thru 1-108	Compliance and Enforcement	10	12/20/94
Section 3	pages 1-111 thru 1-112	FAA Regulatory Responsibility and Methodology	0	8/23/88
Section 4	pages 1-117 thru 1-126	Exemptions, Deviations, Waivers, and Authorizations	10	12/20/94
Section 5	pages 1-129 thru 1-132	Custodians of Data Bases	10	12/20/94
Section 6	pages 1-139 thru 1-142	The General Process for Approval or Acceptance	10	12/20/94
Section 7	page 1-151	Emergency Actions Involving Air Carrier Operations	7	9/30/92
Section 8	pages 1-159 thru 1-168	Public Aircraft Operations	11	3/13/97
Vol.2 Air Operator Certification				

HANDBOOK TABLE OF CONTENTS-Continued

	Page
Section 3. Documentation Compliance Phase	2-85
Section 4. Demonstration and Inspection Phase	2-91
Section 5. Certification Phase	2-97

CHAPTER 3. SELECTED PRACTICES

Section 1. Air Carrier Mergers, Bankruptcies, and Acquisitions of Air Carrier Operations Assets	2-109
Section 2. Single Pilot, Single Pilot-in-Command (PIC), and Basic FAR Part 135 Operators ...	2-123
Section 3. Major Changes in Operating Authority	2-139
Section 4. Amendment, Surrender, Suspension, Revocation, and Replacement of Operating Certificates	2-141
Section 5. Hazardous Materials or Dangerous Goods	2-147
Section 6. International Civil Aviation Organization (ICAO) Company Designators and Radiotelephony Designators (Call Signs)	2-157

CHAPTER 4. FOREIGN AIR CARRIERS AND FOREIGN OPERATORS OF U.S.-REGISTERED AIRCRAFT ENGAGED IN COMMON CARRIAGE

Section 1. Background and FAA Authority	2-161
Section 2. Operations Specifications	2-172
Section 3. Compliance, Surveillance, and Enforcement	2-183
Section 4. Leasing Agreements and Interchange Arrangements	2-193
Section 5. Maintenance and Minimum Equipment Lists for U.S.-Registered Aircraft	2-203
Section 6. Special Purpose Flight Crewmember Certificates	1-209
Section 7. Recordkeeping	1-231

VOLUME 3. AIR OPERATOR TECHNICAL ADMINISTRATION

CHAPTER 1. OPERATIONS SPECIFICATIONS

Section 1. Background Information	3-1
Section 2. Automated Operations Specifications	3-13
Section 3. Operations Specifications Part A-General	3-37
Section 4. Part B-En Route Authorizations and Limitations	3-63
Section 5. Part C-Airplane Terminal Instrument Procedures and Airport Authorizations and Limitations	3-85
Section 6. Part H-Helicopter Terminal Instrument Procedures and Airport Authorizations And Limitations	3-105
Section 7. Amendment, Surrender, and Suspension of Operations Specifications	3-123

CHAPTER 2. TRAINING PROGRAMS AND AIRMAN QUALIFICATIONS

Section 1. Scope, Concepts, and Definitions	3-157
Section 2. Training Approval Process	3-175
Section 3. Flightcrew Basic Indoctrination Curriculum Segments	3-203
Section 4. Flightcrew General Emergency Training Curriculum Segments	3-217
Section 5. Flightcrew Aircraft Ground Training Curriculum Segments	3-233

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Volume 2	pages i thru v	Table of Contents	16	8/2/02
Chapter 1		General		
Section 1	pages 2-1 thru 2-18	General Information	11	3/13/97
Section 2	page 2-24	Types of Certificates and Applicable Rules	0	8/23/88
	pages 2-25 thru 2-26		11	3/13/97
	pages 2-27 thru 2-29		0	8/23/88
Section 3	pages 2-36 thru 2-38	Assignment of Responsibilities for Part 121 and Part 135 Certificates and Certification Projects	0	8/23/88
Section 4	pages 2-44 thru 2-47	Obtaining Certificate Numbers and Certificate Number Construction	0	8/23/88
Chapter 2		The Certification Process—part 121 and Part 135		
Section 1	pages 2-53 thru 2-70	Preapplication Phase	11	3/13/97
Section 2	pages 2-73 thru 2-78	Formal Application Phase	11	3/13/97
Section 3	pages 2-85 thru 2-86	Document Compliance Phase	11	3/13/97
Section 4	pages 2-91 thru 2-92	Demonstration and Inspection Phase	11	3/13/97
Section 5	pages 2-97 thru 2-108	Certification Phase	11	3/13/97
Chapter 3		Selected Practices		
Section 1	pages 2-109 thru 2-116	Air Carrier Mergers, Bankruptcies, and Acquisition of Air Carrier Operational Assets	0	8/23/88
Section 2	pages 2-123 thru 2-138-2	Single Pilot, Single Pilot-In-Command (PIC), and Basic Part 135 Operators	9	11/02/94
Section 3	pages 2-139 thru 2-140	Major Changes in Operating Authority	8	9/10/93
Section 4	pages 2-141 thru 2-144	Amendment, Surrender, Suspension, Revocation, and Replacement of Operating Certificates	7	9/30/92
Section 5	pages 2-147 thru 2-154	Hazardous Materials or Dangerous Goods	7	9/30/92
Section 6	pages 2-157 thru 2-159	International Civil Aviation Organization (ICAO) Company Designators and Radiotelephony Designators (Call Signs)	7	9/30/92
Chapter 4		Foreign Air Carriers and Foreign Operators of U.S.-Registered Aircraft Engaged In Common Carriage		
Section 1	pages 2-161 thru 2-163	Background and FAA Authority	0	8/23/88
Section 2	pages 2-172 thru 2-173	Operations Specifications	0	8/23/88
Section 3	pages 2-183 thru 2-185	Compliance, Surveillance, and Enforcement	10	12/20/94
Section 4	pages 2-193 thru 2-194	Leasing Agreements and Interchange Arrangements	10	12/20/94
Section 5	page 2-203	Maintenance and Minimum Equipment Lists for U.S.-Registered Aircraft	10	12/20/94
Section 6	pages 2-209 thru 2-226	Special Purpose Flight Crewmember Certificates	16	8/2/02

Order 8400.10 List of Effective Pages				
Chapter/Section	Pages	Title	Change	Date
Section 7	page 2-231	Recordkeeping	16	8/2/02
Vol. 3 Air Operator Technical Administration				
Volume 3	pages i thru xviii	Table of Contents	15	6/26/02
Chapter 1		Operations Specifications		
Section 1	pages 3-1 thru 3-2	Background Information	14	11/20/01
Section 2	pages 3-13 thru 3-20	Automated Operations Specifications	14	11/20/01
Section 3	pages 3-37 thru 3-40	Operations Specifications Part A—General	14	11/20/01
	page 3-41 thru 3-56		15	6/26/02
Section 4	pages 3-63 thru 3-77	Part B—En Route Authorizations and Limitations	14	11/20/01
	page 3-78		15	6/26/02
	pages 3-79 thru 3-80		14	11/20/01
Section 5	pages 3-85 thru 3-98	Part C—Airplane Terminal Instrument Procedures and Airport Authorizations and Limitations	14	11/20/01
Section 6	pages 3-105 thru 3-113	Part H—Helicopter Terminal Instrument Procedures and Airport Authorizations and Limitations	10	12/20/94
Section 7	pages 3-123 thru 3-126	Amendment, Surrender, and Suspension of Operations Specifications	14	11/20/01
Chapter 2		Training Programs and Airman Qualifications		
Section 1	pages 3-157 thru 3-170	Scope, Concepts, and Definitions	7	9/30/92
Section 2	pages 3-175 thru 3-184	Training Approval Process	1	6/16/89
	pages 3-185 thru 3-186		9	11/02/94
	pages 3-187 thru 3-192		1	6/16/89
Section 3	pages 3-203 thru 3-206	Flightcrew Basic Indoctrination Curriculum Segments	1	6/16/89
	pages 3-207 thru 3-212		10	12/20/94
Section 4	pages 3-217 thru 3-228	Flightcrew General Emergency Training Curriculum Segments	15	6/26/02
Section 5	pages 3-233 thru 3-248	Flightcrew Aircraft Ground Training Curriculum Segments	15	6/26/02
Section 6	pages 3-253 thru 3-286	Flight Training Curriculum Segments	11	3/13/97
Section 7	pages 3-293 thru 3-314	Flightcrew Qualification Curriculum Segments	7	9/30/92
Section 8	pages 3-323 thru 3-324	Special Curriculum Segments	5	6/30/91

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Section 9	pages 3-331 thru 3-335	Differences Training—All Training Categories	5	6/30/91
Section 10	pages 3-343 thru 3-348	Flightcrew Recurrent Training Curriculums	5	6/30/91
Section 11	pages 3-353 thru 3-359	Flightcrew Requalification Training Curriculums	5	6/30/91
Chapter 3	Check Airman, Instructor, and Supervisor Programs			
Section 1	pages 3-365 thru 3-372	General	11	3/13/97
Section 2	pages 3-379 thru 3-392	Check Airman Approval Process	11	3/13/97
Section 3	pages 3-403 thru 3-405	Check Airman and Air Transportation Flight Instructor Training	11	3/13/97
Chapter 4	The Advanced Qualification Program			
Section 1	pages 3-413 thru 3-420	Distinguishing Features of the Advanced Qualification Program	10	12/20/94
Section 2	pages 3-431 thru 3-437	The Advanced Qualification Program Approval Process	10	12/20/94
Section 3	pages 3-449 thru 3-450	Advanced Qualification Program Airman Certification	10	12/20/94
Section 4	page 3-461	Advanced Qualification Program Surveillance	10	12/20/94
Chapter 5	Aircraft Dispatcher Training and Qualification Programs			
Section 1	pages 3-525 thru 3-530	Aircraft Dispatcher Training Curriculums	6	7/28/92
Section 2	page 3-537	Aircraft Dispatcher Training Approval Process (TBD)	6	7/28/92
Section 3	pages 3-549 thru 3-553	Aircraft Dispatcher Basic Indoctrination Curriculum Segments	6	7/28/92
Section 4	pages 3-561 thru 3-566	Aircraft Dispatcher Initial Equipment and Transition Ground Training Curriculum Segments	6	7/28/96
Section 5	pages 3-573 thru 3-577	Aircraft Dispatcher Qualification Curriculum Segments and Recurrent and Requalification Curriculums	6	7/28/92
Chapter 6	Operational Control			
Section 1	pages 3-585 thru 3-595	General Topics	8	9/10/93
Section 2	pages 3-603 thru 3-610	Flight Dispatch Systems and Domestic Operating Rules	6	7/28/92
Section 3	pages 3-617 thru 3-621	Part 121 Flight Release Systems and Supplemental Operating Rules	6	7/28/92
Section 4	pages 3-629 thru 3-635	Part 121 Flag Operations, Supplemental Operations Outside the Contiguous States, and Extended Overwater Operations	6	7/28/92
Section 5	pages 3-643 thru 3-648	Part 135 Flight-Locating Systems and Operating Rules	11	3/13/97
Chapter 7	Aviation Weather Information Systems			

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Section 1	pages 3-657 thru 3-661	General Background Information	1	6/16/89
Section 2	pages 3-666 thru 3-670	Parts 121/135 Weather Information Systems	1	6/16/89
Section 3	pages 3-677 thru 3-680	Sources of Weather Information	1	6/16/89
Section 4	pages 3-687 thru 3-691	Enhanced Weather Information Systems	1	6/16/89
Chapter 8	Air Carrier Management Effectiveness			
Section 1	pages 3-697 thru 3-701	Scope and Concepts	10	12/20/94
Chapter 9	Proving and Validation Tests			
Section 1	pages 3-717 thru 3-718	Background	8	9/10/93
Section 2	pages 3-725 thru 3-736	The Proving and Validation Test Process	8	9/10/93
Section 3	pages 3-743 thru 3-745	Proving Test Requirements	8	9/10/93
Section 4	pages 3-751 thru 3-753	Planning the Proving Test	8	9/10/93
Section 5	pages 3-759 thru 3-762	Proving Tests: The Demonstration Phase	8	9/10/93
Section 6	pages 3-769 thru 3-770	Reporting Procedures	8	9/10/93
Section 7	pages 3-775 thru 3-777	Request for Deviation of Proving Flight Hours	8	9/10/93
Section 8	pages 3-783 thru 3-796	Validation Test Requirements	8	9/10/93
Chapter 10	Emergency Evacuation and Ditching Demonstrations			
Section 1	pages 3-843 thru 3-852	General	0	8/23/88
Section 2	pages 3-859 thru 3-864	The Aborted Takeoff Emergency Evacuation Demonstration	11	3/13/97
Section 3	pages 3-868 thru 3-874	Aborted Takeoff Demonstration Procedures	0	8/23/88
Section 4	pages 3-881 thru 3-883	Ditching Demonstrations	0	8/23/88
Section 5	page 3-888	Evaluating Evacuation and Ditching Demonstrations	0	8/23/88
Section 6	pages 3-895 thru 3-897	Reporting Evacuation Demonstrations	0	8/23/88
Section 7	page 3-902	Maximum Passenger Seating Capacity for Airplanes Used in Part 121 Operations	0	8/23/88
	pages 3-903 thru 3-912		11	3/13/97
Chapter 11	Operator Recordkeeping			

Order 8400.10 List of Effective Pages				
Chapter/Section	Pages	Title	Change	Date
Section 1	pages 3-951 thru 3-954	General	14	11/20/01
Section 2	pages 3-957 thru 3-958	Acceptance or Approval Process	14	11/20/01
Section 3	pages 3-961 thru 3-968	Currency Periods for Records	14	11/20/01
Section 4	pages 3-973 thru 3-976	Computer-Based Recordkeeping	14	11/20/01
Chapter 12	Environmental Considerations and Responsibilities			
Section 1	page 3-981	Background Information	9	11/02/94
Section 2	pages 3-989 thru 3-992	Aircraft Noise	10	12/20/94
Section 3	pages 3-999 thru 3-1001	Environmental Assessments	9	11/02/94
Chapter 13	Lease and Interchange Agreements			
Section 1	page 3-1007	General	0	8/23/88
Section 2	page 3-1014	Dry Lease Agreements	0	8/23/88
Section 3	pages 3-1021 thru 3-1022	Wet Lease Agreements	0	8/23/88
Section 4	page 3-1029	Interchange Agreements	0	8/23/88
Chapter 14	Flight Attendant Training and Qualification Programs			
Section 1	pages 3-1037 thru 3-1042	Flight Attendant Training Curriculums	4	8/31/90
Section 2	pages 3-1049 thru 3-1058-20	Flight Attendant Training Approval Process	9	11/02/94
Section 3	pages 3-1059 thru 3-1066	Flight Attendant Basic Indoctrination Training Curriculum Segment	4	8/31/90
Section 4	pages 3-1073 thru 3-1094	Flight Attendant General Emergency Training Curriculum Segment	15	6/26/02
Section 5	pages 3-1105 thru 3-1119	Flight Attendant Aircraft Ground Training Curriculum Segment	9	11/02/94
Chapter 15	Manuals, Procedures, and Checklists			
Section 1	pages 3-2055 thru 3-2060	Background and Definitions	9	11/02/94
Section 2	pages 3-2069 thru 3-2074	Approval and Acceptance of Manuals and Checklists	10	12/20/94
Section 3	pages 3-2081 thru 3-2100	General Operations Manuals	15	6/26/02
Section 4	pages 3-2101 thru 3-2108	Flight Manuals	15	6/26/02
Section 5	pages 3-2109 thru 3-2112	Aircraft Checklists	10	12/20/94
	pages 3-2113 thru 3-2114		14	11/20/01
	pages 3-2115 thru 3-2116		10	12/20/94

Order 8400.10 List of Effective Pages				
Chapter/Section	Pages	Title	Change	Date
Section 6	pages 3-2123 thru 3-2140	Approval and Acceptance of Flight Attendant Manuals and Checklists	9	11/02/94
Vol. 4 Aircraft Equipment and Operational Authorizations				
Volume 4	pages i thru x	Table of Contents	14	11/20/01
Chapter 1		Air Navigation		
Section 1	pages 4-1 thru 4-16	General Navigation Concepts, Policies, and Guidance	11	3/13/97
Section 2	pages 4-23 thru 4-28	Air Navigation Approval Requirements	11	3/13/97
Section 3	pages 4-33 thru 4-37	Class I Navigation	8	9/10/93
Section 4	pages 4-43 thru 4-48	Class II Navigation	11	3/13/97
Section 5	pages 4-69 thru 4-80	Special Navigation Areas of Operation	14	11/20/01
	pages 4-81 thru 4-84		11	3/13/97
Section 6	pages 4-107 thru 4-108	General Communications Concepts, Policies, and Guidance	11	3/13/97
Chapter 2		All-Weather Terminal Area Operations		
Section 1	pages 4-121 thru 4-126	Introduction to and Evolution of All-Weather Terminal Area Operations	1	6/16/89
	pages 4-127 thru 4-128		11	3/13/97
Section 2	pages 4-135 thru 4-144	General Concepts for All-Weather Terminal Area Approach Procedures	11	3/13/97
Section 3	pages 4-145 thru 4-164	Factors Affecting All-Weather Terminal Area Operations	10	12/20/94
Section 4	pages 4-173 thru 4-190	Category I Operations	14	11/20/01
Section 5	pages 4-211 thru 4-219	Category II Operations	5	6/30/91
Section 6	pages 4-241 thru 4-258	Category III Operations	5	6/30/91
Section 7	pages 4-281 thru 4-286	Lower-Than-Standard Takeoff Minimums	7	9/30/92
Section 8	page 4-299	MLS, GPS, and Loran-C Systems (TBD)	7	9/30/92
Section 9	pages 4-321 thru 4-326	Authorization for the Use of Special Terminal Instrument Procedures	7	9/30/92
Chapter 3		Airplane Performance and Airport Data		
Section 1	pages 4-331 thru 4-343	Airplane Performance Computation Rules	5	6/30/91
Section 2	pages 4-365 thru 4-387	Airplane Performance Rules	5	6/30/91
Section 3	pages 4-409 thru 4-412	Approval of Performance Data Sections of CFM's	5	6/30/91
Section 4	pages 4-435 thru 4-437	Airport Data Acquisition Systems	5	6/30/91
Section 5	pages 4-459 thru 4-462	Selected Practices	7	9/30/92

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Chapter 4		Minimum Equipment Lists (Mel) and Configuration Deviation Lists (Cdl)		
Section 1	pages 4-561 thru 4-563	General	9	11/02/94
Section 2	pages 4-577 thru 4-578	Master Minimum Equipment Lists (MMEL) Development and Approval Process	9	11/02/94
Section 3	pages 4-589 thru 4-597	MEL Approval Process	9	11/02/94
Section 4	pages 4-609 thru 4-612	MMEL Use in Service	9	11/02/94
Section 5	pages 4-623 thru 4-624	Master Minimum Equipment List Subsystem (MMEL Subsystem)	9	11/02/94
Section 6	page 4-637	Configuration Deviation Lists	9	11/02/94
Chapter 5		Air Ambulance Operations		
Section 1	pages 4-759 thru 4-762	Background and Definitions	11	3/13/97
Section 2	pages 4-775 thru 4-776	Authorizations for FAR Part 135 Air Ambulance Services	11	3/13/97
Section 3	pages 4-789 thru 4-792	Air Ambulance Service Operational Procedures	11	3/13/97
Section 4	pages 4-805 thru 4-806	Air Ambulance Service Training Programs	11	3/13/97
Chapter 6		Airplane Authorizations and Limitations		
Section 1	pages 4-869 thru 4-870	Selected Practices	7	9/30/92
Chapter 7		Rotorcraft Authorizations and Limitations		
Section 1	pages 4-941 thru 4-942	IFR Offshore Operations	7	9/30/92
Section 2	pages 4-949 thru 4-954	Helicopter En Route Descent Areas (HEDA)	7	9/30/92
Section 3	page 4-961	Offshore Instrument Approach Procedures	9	11/02/94
Chapter 8		Ground Deicing/anti-icing Programs		
Section 1	pages 4-1061 thru 4-1066	General	9	11/02/94
Section 2	pages 4-1091 thru 4-1099	Approval of FAR Parts 121 and 135 Procedures	9	11/02/94
Chapter 9		Low Visibility Taxi Operations		
Section 1	pages 4-1141 thru 4-1142	Background and Responsibilities	10	12/20/94
Section 2	page 4-1153	Implementation and Surveillance	10	12/20/94
Vol. 5 Airmen Certification and Designated Examiners				
Volume 5	pages i thru vii	Table of Contents	16	8/2/02
Chapter 1		Direction, Guidance, and Procedures		
Section 1	pages 5-1 thru 5-2	General Information	2	3/15/90
	page 5-3		6	7/28/92
Section 2	pages 5-7 thru 5-22	Phases of Certification	8	9/10/93

Order 8400.10 List of Effective Pages				
Chapter	Section	Pages	Title	Change Date
		pages 5-23 thru 5-30-1		10 12/20/94
		pages 5-31 thru 5-32		8 9/10/93
Chapter 2			Airline Transport Pilot Certificates	
Section 1		pages 5-37 thru 5-44	Application Phase—Airplanes and Helicopters	10 12/20/94
Section 2		pages 5-51 thru 5-62	Flight Test Events in Airplanes	15 6/26/02
Section 3		pages 5-69 thru 5-78	Conduct of Flight Tests in Airplane Flight Simulators and Training Devices	9 11/02/94
Section 4		pages 5-87 thru 5-90	Conduct of Flight Tests in an Airplane	9 11/02/94
Section 5		pages 5-97 thru 5-105	Oral and Flight Test Events in Helicopters	9 11/02/94
Section 6		pages 5-113 thru 5-114	Conduct of Flight Tests in a Helicopter	2 3/15/90
Section 7		pages 5-121 thru 5-126	Documentation Phase—All Aircraft	2 3/15/90
Chapter 3			Flight Engineer Certificate and Class Ratings	
Section 1		pages 5-133 thru 5-139	Application Phase	10 12/20/94
Section 2		pages 5-145 thru 5-154	Oral and Flight Tests	10 12/20/94
Section 3		pages 5-161 thru 5-163	Documentation Phase	2 3/15/90
Chapter 4			Aircraft Dispatcher Certificates	
Section 1		pages 5-171 thru 5-176	General Information	5 6/30/90
Chapter 5			Air Transportation Designated Examiners	
Section 1		pages 5-195 thru 5-200	General	11 3/13/97
Section 2		pages 5-215 thru 5-232	Administration of Designated Examiner Programs	11 3/13/97
Chapter 6			Aircrew Designated Examiner (Ade) Program	
Section 1		pages 5-241 thru 5-242	General	11 3/13/97
Section 2		pages 5-255 thru 5-272	ADE Program Management	11 3/13/97
Section 3		pages 5-289 thru 5-292	Aircrew Program Designees (APD)	11 3/13/97
Chapter 7			Training Center Evaluator (TCE) Programs	
Section 1		pages 5-305 thru 5-306	(TBD)	11 3/13/97
Chapter 8.			Aircraft Navigator Certificates	
Section 1		pages 5-429 thru 5-430	General	11 3/13/97
Chapter 9			Selected Practices	
Section 1		pages 5-441 thru 5-454	Re-Examination of Airmen Under Section 609	7 9/30/92

Order 8400.10 List of Effective Pages				
Chapter/Section	Pages	Title	Change	Date
Section 2	pages 5-465 thru 5-470	Amendments to Certificates and Replacement of Lost Certificates	10	12/20/94
	pages 5-471 thru 5-475		7	9/30/92
Section 3	page 5-485	Reserved (TBD)	7	9/30/92
Section 4	page 5-621	Pilot Logbooks	7	9/30/92
Section 5	pages 5-633 thru 5-634	Detection of Falsified or Altered Airman Certificates	7	9/30/92
Section 6	pages 5-647 thru 5-648	Renewal of Flight Instructor Certificates	7	9/30/92
Section 7	pages 5-661 thru 5-673	Special Medical Flight Tests	7	9/30/92
Section 8	pages 6-685 thru 5-696	U.S. Airman Certificates and Special Purpose Airman Certificates Issued on the Basis of a Foreign Airman Certificate	16	8/2/02
Section 9	pages 5-707 thru 5-712	International Crewmember Certificates	6	7/28/92
Vol. 6 Surveillance				
Volume 6	pages i thru iv	Table of Contents	10	12/20/94
Chapter 1		General Policies And Procedures		
Section 1	pages 6-1 thru 6-7	General	3	7/31/90
Section 2	pages 6-15 thru 6-27	Reporting on Surveillance	4	8/31/90
Chapter 2		Specific Types Of Inspections		
Section 1	pages 6-127 thru 6-129	General Inspection Practices and Procedures	3	7/31/90
Section 2	pages 6-137 thru 6-142	Ramp Inspections	4	8/31/90
Section 3	pages 6-149 thru 6-159	Cabin En Route Inspections	9	11/02/94
Section 4	pages 6-167 thru 6-173	Cockpit En Route Inspections	4	8/31/90
Section 5	pages 6-181 thru 6-186	Operator Trip Records Inspections (PTRS Code 1628)	6	7/28/92
Section 6	pages 6-199 thru 6-200	Manuals Inspections (PTRS Code 1621)	6	7/28/92
Section 7	pages 6-213 thru 6-216	Overwater En Route Inspections (PTRS Code 1624)	6	7/28/92
Section 8	pages 6-229 thru 6-237	Proficiency and Competency Check Inspections (PTRS Code 1632)	6	7/28/92
Section 9	pages 6-249 thru 6-251	Crew and Dispatcher Records Inspections (PTRS Code 1627)	9	11/02/94
Section 10	pages 6-263 thru 6-265	Ground Deicing/Anti-Icing Inspections	9	11/02/94
Section 11	pages 6-285 thru 6-287	Base Inspections (PTRS Code 1616)	7	9/30/92

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Section 12	page 6-299	Observation of Air Carrier Operations from Air Traffic Control (ATC) Facilities 1A(PTRS Code 1845)	7	9/30/92
Section 13	pages 6-311 thru 6-314	Inspection Procedures During Airline Strikes, Labor Unrest, Financial Stress (PTRS Code 1629)	15	6/26/02
Section 14	page 6-325	Reserved (TBD)*	7	9/30/92
Section 15	pages 6-347 thru 6-348	Line Check Inspections (PTRS Code 1633)	7	9/30/92
Section 16	pages 6-359 thru 6-360	Part 121 Pilot-In-Command (PIC) Operating Experience Observations (PTRS Codes 1356 and 1631)	7	9/30/92
Section 17	pages 6-371 thru 6-374	Training Program Inspections (PTRS Code 1626)	7	9/30/92
Section 18	pages 6-387 thru 6-406	Operational Control Inspections (PTRS Code 1636)	7	9/30/92
Section 19	pages 6-417 thru 6-442	Station Facilities Inspections (PTRS Code 1635)	7	9/30/92
Section 20	pages 6-435 thru 6-436	Surveillance of the Federal Aviation Administration Flight Program	10	12/20/94
Vol. 7 Investigations				
Volume 7	page i	Table of Contents	11	3/13/97
Chapter 1		Accident and Incident Investigation and Reporting		
Section 1	pages 7-1 thru 7-4	Accident Investigations (PTRS Code 1702 or 1703)	7	9/30/92
Section 2	pages 7-13 thru 7-16	Incident Investigations and Occurrences	10	12/20/94
Section 3	pages 7-41 thru 7-58	Investigation of a Oceanic Gross Navigation and Other Errors	11	3/13/97
Vol. 8 General Technical				
Volume 8	pages i thru ii	Table of Contents	10	12/20/94
Chapter 1		Washington Headquarters Technical Functions (TBD)*		
Chapter 2		Regional Technical Functions		
Section 1	pages 8-25 thru 8-28	Regional Flight Procedures Branches	1	6/16/89
Section 2	page 8-35	Evaluation Staffs (TBD)	7	9/30/92
Chapter 3		Technical Groups, Boards, And National Resources		
Section 1	pages 8-77 thru 8-78	Background Information	7	9/30/92
Section 2	pages 8-91 thru 8-92	Aircraft Evaluation Groups (AEG)	9	11/02/94
Section 3	pages 8-101 thru 8-102	Flight Operations Evaluation Boards (FOEB)	14	11/20/01
Section 4	pages 8-111 thru 8-112	Flight Standardization Boards (FSB)	9	11/02/94
Section 5	page 8-121	Maintenance Review Boards (MRB)	9	11/02/94
Vol. 9 Technical Staff Administration and Responsibilities				

Order 8400.10 List of Effective Pages				
Chapter Section	Pages	Title	Change	Date
Volume 9	page i (and ii)	Table of Contents	15	6/26/02
Chapter 1		Inspector Responsibilities, Administration, And Conduct		
Section 1	pages 9-1 thru 9-3	Responsibilities of Aviation Safety Inspectors	10	12/20/94
Section 2	pages 9-23 thru 9-26	Personal Ethics and Conduct	15	6/26/02
Section 3	pages 9-45 thru 9-51	Aviation Safety Inspector (ASI) Credentials	7	9/30/92
Appendix 1.		Index (TBD)		
Appendix 2.		Inspector Feedback	11	3/13/97
Appendix 3.		Handbbook Bulletins	11	3/13/97
Appendix 4.		Information Bulletins	11	3/13/97
Appendix 5.				
Appendix 6.		ATOS	13	10/19/01

VOLUME 2. TABLE OF CONTENTS

AIR OPERATOR CERTIFICATION

	Page
CHAPTER 1. GENERAL	
Section 1. General Information	
1. Purpose	2-1
3. The Certification Process	2-1
5. Chapter 3, Selected Practices	2-2
7. Chapter 4, Foreign Air Carriers	2-2
8.-12. Reserved	2-2
Section 2. Types of Certificates and Applicable Rules	
13. Types of Certificates	2-24
15. Common Carriage vs. Private Carriage	2-25
17. Air Transportation and Air Carriers	2-25
19. Economic Authority-DOT Certificates and Exemptions	2-25
21. Regulatory Requirements	2-27
22.-26. Reserved	2-28
Section 3. Assignment of Responsibilities for Part 121 and Part 135 Certificates and Certification Projects	
27. General	2-36
29. Principal Base of Operations	2-36
31. Factors to be Considered When Designating a Principal Base of Operations	2-36
33. Split Main Operations and Main Maintenance Base Locations	2-36
35. Regional Coordination for the Assignment or Reassignment of Certificate Holding Responsibilities	2-37
36.-40. Reserved	2-38
Section 4. Obtaining Certificate Numbers and Certificate Number Construction	
41. Obtaining Precertification Numbers and Final Certificate Numbers	2-44
43. Certificate Number Construction	2-44
45. Elements of a Certificate Number	2-44
47. Precertification Number Construction	2-46
49. Restrictions and Provisions for Certificate Number Construction	2-46
50.-54. Reserved	2-47
CHAPTER 2. THE CERTIFICATION PROCESS—FEDERAL AVIATION REGULATIONS PART 121 AND PART 135	
Section 1. Preapplication Phase	
55. General	2-53
57. Initial Inquiries or Requests	2-53
59. FAA Form 8400-6, "Preapplication Statement of Intent" (PASI)	2-54
61. WITHDRAWN - CHG 11	2-54
63. WITHDRAWN - CHG 11	2-54
65. Assignment of Certification Team	2-55
67. Responsibilities of CPM and the Certification Team	2-55
69. Preapplication Meeting	2-55

VOLUME 2. TABLE OF CONTENTS—Continued

	Page
71. Instructions to the Applicant on the Formal Application	2-56
73. Application Attachments	2-57
75. Conclusion of Preapplication Meeting	2-60
77. Termination of the Preapplication Process	2-60
78.-82. Reserved	2-60
Section 2. Formal Application Phase	
83. Receipt of Formal Application	2-73
85. Initial Review of the Formal Application	2-73
87. Schedule of Events Attachment	2-73
89. Company General Manual Attachments	2-74
91. Company Training Curriculum Attachments	2-74
93. Management Qualifications Attachments (Resumes)	2-74
95. Documents of Purchase, Contracts, and Leases Attachment	2-74
97. Compliance Statement Attachment	2-74
99. Initial Determination of Formal Application Acceptability	2-74
101. The Formal Application Meeting	2-75
103. Final Determination of Formal Application Acceptability	2-75
105. WITHDRAWN - CHG 11	2-75
106.-110. Reserved	2-75
Section 3. Document Compliance Phase	
111. General	2-85
113. WITHDRAWN - CHG 11	2-85
115. Review of Applicant's Submissions	2-85
117. The Final Compliance Statement	2-86
119. Document Deficiencies	2-86
120.-124. Reserved	2-86
Section 4. Demonstration and Inspection Phase	
125. General	2-91
127. Observations and Monitoring of Events	2-91
129. Demonstration and Inspection Deficiencies	2-91
131. Gate Three Requirements	2-91
132.-134. Reserved	2-92
Section 5. Certification Phase	
135. General	2-97
137. Preparation of Federal Aviation Administration (FAA) Certificates	2-97
139. Issuance of Operations Specifications and Certificate	2-98
141. Certification Report	2-98
143. Certification Report Distribution	2-99
144.-148. Reserved	2-99
CHAPTER 3. SELECTED PRACTICES	
Section 1. Air Carrier Mergers, Bankruptcies, and Acquisition of Air Carrier Operational Assets	
149. General	2-109
151. The Process for Handling Bankruptcies, Mergers, and Acquisitions	2-110
153. Phase One	2-110
155. Phase Two	2-112
157. Phases Three, Four, and Five	2-113

VOLUME 2. TABLE OF CONTENTS—Continued

	Page
159. Indepth Inspection Considerations	2-113
160.-164. Reserved	2-113
Section 2. Single Pilot, Single Pilot-In-Command (PIC), and Basic Part 135 Operators	
165. General	2-123
167. Definitions	2-123
169. Certification Process	2-123
171. Special Airworthiness Considerations	2-123
173. Certification Process Differences for Single Pilot and Single PIC Operators	2-124
175. Concept of a Basic Part 135 Operator	2-125
177. Procedure for Approving Deviation from Management Experience	2-126
179. Deviations for Basic FAR Part 135 Operators	2-127
181. Delegation of Authority to Approve Deviations	2-127
183. Limitation of Authority to Approve Deviations	2-127
185. Certification Process Differences for Basic FAR Part 135 Operators	2-128
186.-200. Reserved	2-129
Section 3. Major Changes in Operating Authority	
201. Purpose	2-139
202. Application and Approval Process	2-140
Section 4. Amendment, Surrender, Suspension, Revocation, and Replacement of Operating Certificates	
203. General	2-141
205. Amendment of a Certificate	2-141
207. Surrender of a Certificate	2-143
209. Suspension of a Certificate	2-143
211. Revocation of a Certificate	2-143
213. Replacement of a Lost or Destroyed Certificate	2-144
215. Adverse Actions	2-144
216. Reserved	2-144
Section 5. Hazardous Materials or Dangerous Goods	
217. General	2-147
219. Hazardous Material Information Requirements for Operators Not Accepting Hazardous Materials or Dangerous Goods	2-147
221. Responsibility for Approval, Surveillance, and Enforcement of Hazardous Materials or Dangerous Goods Programs	2-147
223. Procedures for Approval of Hazardous Materials or Dangerous Goods Training Programs	2-147
225. Procedures for Acceptance of Hazardous Materials or Dangerous Goods Manuals	2-148
227. Required Hazardous Materials or Dangerous Goods Information	2-148
229. Coordination	2-149
231. Exemptions	2-149
233. Violations and Investigations	2-150
235. Sources of Information	2-150
236. Reserved	2-151
Section 6. International Civil Aviation Organization (ICAO) Company Designators and Radiotelephony Designators (Call Signs)	
237. General	2-157
239. Applicability	2-158
241. Procedures for Assignment of Designators	2-158

VOLUME 2. TABLE OF CONTENTS—Continued

	Page
243. Effective Date and Publication	2-158
245. Changes in Company Status and Cancellation	2-159
247. Other Information Sources	2-159
248.-254. Reserved	2-159
CHAPTER 4. FOREIGN AIR CARRIERS AND FOREIGN OPERATORS OF U.S.-REGISTERED AIRCRAFT ENGAGED IN COMMON CARRIAGE	
Section 1. Background and FAA Authority	
255. The Chicago Convention and ICAO	2-161
257. Articles of the Convention	2-161
259. International Standards and Recommended Practices	2-161
261. Definitions	2-161
263. DOT's Authority and Role	2-161
265. FAA's Authority and Role	2-162
267. Relationships with Foreign Nationals	2-162
269. Coordination and Communications	2-162
271. Consumer Questions	2-162
272.-276. Reserved	2-163
Section 2. Operations Specifications	
277. General	2-172
279. Responsible FAA Field Office	2-172
281. Application	2-172
285. Issuance of Operations Specifications	2-173
287. Amendments	2-173
288.-292. Reserved	2-173
Section 3. Compliance, Surveillance, and Enforcement	
293. General	2-183
295. Compliance	2-183
297. Surveillance	2-183
299. Safety Enforcement	2-185
301. Accident, Incident, Near Midair, and Complaint Investigation	2-185
302.-306. Reserved	2-185
Section 4. Leasing Agreements and Interchange Arrangements	
307. General	2-193
309. Wet Lease	2-193
311. Dry Lease	2-193
313. Interchange Agreement	2-194
314.-318. Reserved	2-194
Section 5. Maintenance and Minimum Equipment Lists for U.S.-Registered Aircraft	
319. General	2-203
321. Approval	2-203
322.-326. Reserved	2-203
Section 6. Special Purpose Flight Crewmember Certificates	
327. Applicability	2-209
329. Forms, Issuance, and Disposition	2-210
331. Termination of Special Purpose Flight Crewmember Certificates	2-211

VOLUME 2. TABLE OF CONTENTS—Continued

	Page
333.-338. Reserved	2-214
Section 7. Recordkeeping	
339. General	2-231
341. Foreign Air Carrier With FAA Issued Part 129 Operations Specifications	2-231
343. Foreign Person Operating A U.S.-Registered Aircraft Outside the United States	2-231
344.-352. Reserved	2-231

VOLUME 2. AIR OPERATOR CERTIFICATION

CHAPTER 4. FOREIGN AIR CARRIERS AND FOREIGN OPERATORS OF U.S.-REGISTERED AIRCRAFT ENGAGED IN COMMON CARRIAGE

SECTION 6. SPECIAL PURPOSE PILOT AUTHORIZATIONS AND SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES (§§ 61.77 AND 63.23)

327. INITIAL STEP IN THE APPLICATION PROCESS FOR A SPECIAL PURPOSE PILOT AUTHORIZATION, A SPECIAL PURPOSE FLIGHT ENGINEER CERTIFICATE, OR A SPECIAL PURPOSE FLIGHT NAVIGATOR CERTIFICATE. Before an inspector can issue a special purpose pilot authorization or a special purpose flight engineer or flight navigator certificate, the applicant's foreign license must be authenticated by the Airman Certification Branch, AFS-760.

A. The applicant may begin the application process in one of two ways.

(1) The applicant may submit a legible, handwritten or type-written letter with specific information and certain required documents.

(2) The applicant may submit the required information using an optional form developed by the Airman Certification Branch, AFS-760 (figure 2.4.6.2). The applicant may download the instructions for the initial application process and the optional verification of authenticity form from AFS-760's web site at: <http://registry.faa.gov>. Note that this is an optional form, not an official one, and that the applicant chooses whether to use the form or a letter.

B. The applicant sends the completed form or letter with appropriate documents to the FAA's Airmen Certification Branch, AFS-760, P.O. Box 25082, Oklahoma City, OK 73125. AFS-760's FAX number is (405) 954-4105.

C. The information submitted to AFS-760 by the applicant must include the following information and documentation:

- (1) The name(s) of the person(s).
- (2) The permanent home of record of the person. If the person wishes to have the verification of the authenticity letter, issued by the FAA's Airmen

Certification Branch, AFS-760, delivered to a temporary mailing address, that applicant shall indicate his or her desires on a separate statement attached to the pre-application form or letter.

(3) The country of issuance of the person's foreign pilot license.

(4) The location of the FAA Flight Standards District Office (FSDO) or International Field Office (IFO) where the person intends to make application for his or her U.S. pilot certificate. (The applicant will only be able to obtain the U.S. authorization or certificate after authentication.)

(5) A statement that his or her foreign pilot license is not under an order of suspension or revocation or make the statement on the Verification of Authenticity form.

(6) A legible copy of all pages of the foreign pilot, flight engineer, or flight navigator license.

(7) A legible English transcription of the foreign pilot license, if the license is not in English.

(8) A legible copy of the foreign medical license/endorsement, as appropriate.

(9) A legible photocopy of a driver's license or passport or other picture identification.

D. Duties and Responsibilities of the FAA's Airmen Certification Branch, AFS-760. The FAA's Airmen Certification Branch, AFS-760, is responsible for:

- (1) Verifying the authenticity of the person's foreign pilot license and medical qualification with the foreign civil aviation authority.

(2) Ensuring the person's foreign pilot license and medical qualifications are not under an order of suspension or revocation.

(3) Issuing the verification of authenticity letter to the designated FSDO or IFO and a copy to the applicant. (The verification of authenticity letter expires 60 days from the date on the letter.)

E. Temporary Mailing Address. A temporary mailing address for delivery of the pilot authorization or certificate may be indicated on a separate statement attached to the letter or form. However, the address required for official record purposes as shown on the FAA Form 8710-1 application must represent the person's actual permanent residential street address, including apartment number, etc., when appropriate. An alternate mail delivery service address (commercial mail box provider), flight school, airport office, etc., is not acceptable. A post office box or rural route number is not acceptable as permanent residence on an application unless there are unavoidable circumstances that require such an address. A person, residing on a rural route, in a boat or mobile (recreational) vehicle, or in some other manner that requires the use of a post office box or rural route number for an address, must attest to the circumstances by signing a statement on a separate sheet of paper. The information provided must include sufficient details to ensure identification of the geographical location of the person's residence. If necessary to positively identify the place of residence, the person will be required to provide a hand-drawn map that clearly shows the location of his/her residence. When the residence is a boat or other mobile vehicle, the registration number, tag number, etc., and dock or park location must be provided.

329. SPECIAL PURPOSE PILOT AUTHORIZATIONS. (§ 61.77).

NOTE: Before applicants may apply for a special purpose pilot authorization, they MUST comply with the procedures in paragraph 327.

A. 14 CFR part 61, § 61.77 provides requirements for the issuance of special purpose pilot authorizations. Special purpose pilot authorizations may be issued to a holder of a current foreign pilot license issued by a contracting State to the International Civil Aviation Organization (ICAO) for the purpose of performing pilot duties:

- On a civil aircraft of U.S. registry that is leased to a person who is not a citizen of the United States; and

- For carrying persons or property for compensation or hire on that aircraft.

B. Application Procedures. Each person who applies for a special purpose pilot authorization shall do so by submitting an APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION. (See Figure 2.4.6.6.) The applicant shall complete Part One of the form. In addition, each applicant must attach the following documentation:

(1) A copy of the current foreign pilot license, to be used as the basis for issuing the special purpose pilot authorization, issued by an ICAO member state. The applicant must be a citizen of, or have a resident status in, the lessee's state. The copy of the foreign pilot license must contain information stating the appropriate aircraft category, class, instrument rating, and, if appropriate, type rating;

(2) A copy of current medical certificate of the appropriate class that was issued by the aeronautical authority of the lessee's State. That state must be an ICAO member State. The applicant must be a citizen of, or have resident status in, the lessee's State;

(3) Surrender any special purpose pilot authorization that is held;

(4) Copy of birth certificate or other official documentation showing when the applicant will reach 60 years of age;

(5) Letter to the FSDO or International Field Office (IFO), from the lessee of the aircraft that:

(a) Acknowledges that the applicant is employed by the lessee;

(b) Specifies the aircraft category, class, and type in which the person will be performing pilot duties; and

(c) Specifies pilot duties that will be performed (i.e., PIC or SIC).

(d) States that the applicant is currently qualified to exercise the privileges listed on the applicant's pilot license for the aircraft to be flown, and that the person has satisfactorily accomplished the applicable ground and flight training in the aircraft type in which the applicant will be performing pilot duties.

(e) States that the applicant can speak and understand English to the degree necessary to enable them to properly communicate with Air Traffic Control (ATC) using two-way radiotelephone communications.

(f) States that the applicant holds citizenship or resident status in the State of the aircraft lessee.

NOTE: Applications for pilots employed by the part 129 foreign air carriers shall be mailed or delivered to the FSDO or IFO, which issued the operations specifications to that foreign air carrier. Applications for pilots employed by other than part 129 foreign air carriers shall be mailed or delivered to the FSDO or IFO having geographic responsibility for the foreign operator.

C. Processing Procedures.

(1) The inspector who receives the APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION, will examine the application and necessary documentation. When satisfied that the applicant meets the eligibility requirements, the inspector completes Part Two, signs the APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION, and together with the attached necessary documentation, returns or mails these to the lessee of the aircraft. In completing Part Two, the inspector will:

(a) Check the duties that may be performed (PIC or SIC);

(b) Fill in the make and model of aircraft that is authorized;

(c) Fill in any additional limitations that are included on the applicant's applicable foreign license;

(d) Fill in the date that the Special Purpose Pilot Authorization is issued. The inspector will fill in the expiration date as the last day of the 60th calendar month from the date of issue. The inspector will not fill in any date earlier than the 60th calendar month, even though the use of the Special Purpose Pilot Authorization may be for a time period less than 60 calendar months, as set forth in § 61.77(h), or §§ 61.77(e) and (g).

(2) The inspector will retain a file copy of the signed authorization, plus a copy of the completed application and all documentation.

D. Expiration Date of Special Purpose Pilot Authorization. Each Special Purpose Pilot Authorization expires when any of the following conditions occur:

(1) 60 calendar months from the month it was issued, unless sooner suspended or revoked;

(2) When the lease agreement for the aircraft expires or the lessee terminates the employment of the person who holds the special purpose pilot authorization;

(3) Whenever the person's foreign pilot license has been suspended, revoked, or is no longer valid; or

(4) When the person no longer meets the medical standards for the issuance of the foreign pilot license.

(5) Depending on type of operation that is conducted, upon reaching their 60th birthday, the use of a special purpose pilot authorization may, or may not, be permitted.

E. Surrender of Special Purpose Pilot Authorizations. Section 61.77(b)(4) requires that to be eligible for the issuance or renewal of a special purpose pilot authorization a person already holding a special purpose pilot authorization must either surrender that special purpose pilot authorization to the FAA FSDO or IFO that issued it, or to the FSDO or IFO processing the application for the authorization before being issued another special purpose pilot authorization.

331. SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES. (§ 63.23)

NOTE: Before applicants may apply for special purpose flight engineer or flight navigator certificates, they MUST comply with the procedures in paragraph 327.

A. Applicability.

(1) 14 CFR part 63, § 63.23 provides requirements for the issuance of special purpose flight engineer and flight navigator certificates. The special purpose flight engineer and flight navigator certificates are issued on the basis that the foreign flight crewmember holds, among other things, a current foreign certificate or license issued by the state of the foreign employer. A special purpose flight engineer and flight navigator certificate allows the holder to perform appropriate flight crewmember duties on a United States (U.S.)-registered civil airplane leased by any

foreign air carrier or foreign person on flights between foreign countries and in foreign air commerce.

(2) The special purpose flight engineer or flight navigator certificate is only valid while the holder is employed by a foreign air carrier or a foreign person and is acting as a required flight crewmember on a leased U.S.-registered airplane during flights between foreign countries in foreign air commerce. The special purpose flight engineer or flight navigator certificate is only valid during operations carrying persons or property for compensation or hire. The eligibility and limitations of special purpose flight crewmember certificates are specified in §§ 63.23(b) and 63.23(d).

(3) Special purpose flight engineer and flight navigator certificates only apply for the operation of airplane types that have a passenger seating configuration of more than 30 seats, including any required flight crewmember seat, or a maximum payload capacity (as defined in Special Federal Aviation Regulations (SFAR) 38-2) of more than 7,500 pounds. Foreign flight engineers and flight navigators seeking to operate any smaller U.S.-registered airplane, or any U.S.-registered aircraft of any other category (regardless of size) should petition for an exemption from § 63.23(a) in order to obtain special purpose flight engineer or flight navigator certificate.

B. Documentation Procedures for Special Purpose Airman Certificates. When an applicant or operator requests a special purpose airman certificate, the inspector should review the applicant's documentation as follows:

(1) *Translation of Documentation.* If the applicant presents any documentation in a language other than English, the inspector must first ensure that this documentation is accompanied by an English translation. Translations do not have to be certified or official to be acceptable, but they should be signed by both the translator and the applicant. It is the applicant's responsibility to ensure that the translations are accurate. A translation which is subsequently found to be misleading or distorted will result in revocation of the applicant's special purpose airman certificate. If the documentation does not meet these criteria, the inspector must return the documentation and inform the applicant of the need for adequate translation.

(2) *Copies of Documentation.* Since the inspector must keep all documentation presented by the applicant or operator, the inspector should inform the applicant or operator to submit copies and not originals of all documentation.

(3) *Review of Documentation.* The inspector shall request the following documentation from the applicant or operator:

(a) *Lessee Letter.* The inspector shall have the applicant or operator present a letter written in English from the lessee that contains the following:

- A statement that the applicant is employed by the lessee
- The airplane type and duty position
- A statement verifying that the applicant has received ground and flight instruction that qualifies the applicant for the assigned duties
- A statement that the applicant can speak and understand English to show compliance with Part 129, Appendix A, section VI, item D

(b) *Foreign Airman Certificate:* The inspector shall have the applicant or operator present a copy of the foreign airman certificate in person or by mail. The applicable foreign airman certificate must contain authorization of the airman privileges for the applicant that are equivalent to those requested in the special purpose airman certificate.

i. When the titles and ratings shown on the applicable foreign certificate differ from those requested for the special purpose airman certificate, the inspector shall request that the applicant or operator submit documentary evidence substantiating that the applicant holds foreign privileges equivalent to the U.S. privileges sought. For example, some countries issue "Senior Commercial" certificates and place a designation such as "group I" or "group II" on the certificate to indicate a particular rating. The inspector must verify this rating by examining the appropriate documentation as described in subparagraph (2) which follows.

ii. The applicant should document the foreign airman privileges by presenting an excerpt from the issuing country's regulations containing the applicant's authorized privileges based on the applicant's foreign certificates and ratings.

(c) *Medical Qualification:* The inspector shall have the applicant or operator present documentary proof that the applicant meets the same appropriate medical standards in the country of issuance as those medical standards required in the U.S. for similar certificate privileges.

i. For valid proof of current medical qualification, the applicant should present a currently valid medical certificate or a stamped foreign airman certificate (if the stamp indicates equivalent medical qualification).

ii. A medical certificate issued according to 14 CFR part 67 is not acceptable unless the applicable foreign state accepts such a certificate as proof of compliance with its requirements. If the inspector is uncertain as to the acceptance of the medical certificate by the foreign state, the applicant or operator must present documentary proof that the foreign state accepts the Part 67 certificate. The most acceptable form of documentation supplied by the applicant or operator is the issuing country's regulations that acknowledge the medical certificate as current and valid.

C. Application Procedures for Special Purpose Flight Engineer and Flight Navigator Certificates.

Inspectors shall review the applicant's or operator's application as follows: the inspector should have the applicant or the applicant's representative submit a correctly completed FAA Form 8400-3, "Application for an Airman Certificate and/or Rating" when applying for a flight engineer or aircraft navigator certificate (see figure 5.9.8.2.).

(1) The inspector should have flight engineer applicants place a check mark in the block entitled "Flight Engineer" and in the block indicating selection of the appropriate class rating.

(2) In block 5, "Certificates Held By Applicant," the applicant must check the appropriate block representing the current foreign certificate held by the applicant.

D. Ineligible Applicant. If the inspector determines that either the application or documentation is incorrect, incomplete, or inadequate, the inspector shall return the package to the applicant.

E. Eligible Applicant. If the inspector determines that the applicant's application and documentation meet all of the requirements, the inspector shall proceed as follows:

(1) Complete FAA Form 8060-4, "Temporary Airman Certificate" in duplicate (see figure 2.4.6.5). The inspector shall give the copy to the applicant or the applicant's representative. The certificate must bear the following limitations and information in

accordance with either FAR 61.77(d)(2) or FAR 63.23(d)(2):

- The phrase, "Valid for U.S.-registered civil type aircraft, leased to Lessee Co. name"
- For other certificates, the phrase, "Issued under and subject to the provisions of FAR 63.23"
- The phrase, "Subject to the privileges and limitations shown on the holder's foreign (grade and type of) certificate"
- Type of aircraft
- Type of lessee
- Address of company or corporation in lieu of airman's foreign home address
- Expiration date

(2) Complete and sign the "Inspector's Report" section located on the back of FAA Form 8710-1, "Airman Certification and/or Rating Application." The inspector shall check the "Temporary Certificate Issued" block, the "Certificate or Rating Based on" block, and the "Foreign License" block.

(3) Attach the original FAA Form 8060-4 to the application and send the package to AFS-760. Copies of the applicant's foreign airman's certificate, medical certificate, and any other required documentation should be kept at the FSDO or IFO and returned to the applicant.

(4) Ensure that this work activity, code 1535, is recorded into the Program Tracking and Reporting Subsystem (PTRS) and returned to the applicant.

F. Amendment to Special Purpose Airman Certificates. When an airman is employed on a part-time basis by two foreign operators, the inspector must issue to the airman an amended special purpose airman certificate. The inspector must also ensure that both lessees are listed in the limitations section of the certificate.

G. Termination of Special Purpose Flight Engineer and Flight Navigator Certificates. Special purpose flight engineer and flight navigator certificates terminate when any of the following conditions occur:

- When the lease agreement applicable to U.S.-registered aircraft expires
- When the foreign airman certificate or license or medical documentation is suspended, revoked, or no longer valid

- Twenty-four months after the month in which the special purpose flight crewmember certificate was issued
- When an airman terminates, or is terminated from, employment with a foreign lessee

H. Surrender of Special Purpose Flight Engineer and Flight Navigator Certificates. Section 63.23(f) require the holder of a special purpose flight crewmember certificate to surrender the certificate to the appropriate FAA field office within 7 days after the date it terminates. Each certificate surrendered to the Administrator shall be mailed to AFS-760.

I. Renewal of Special Purpose Airman Certificates. Special purpose airman certificates may be renewed by written application from either the operator or the individual airman to the FSDO having OpSpecs authority. The letter should contain a request

that the airman's qualification remain the same and must be signed by the appropriate air carrier authority or the individual airman seeking renewal. If the applicant is not requesting any new authorizations, the applicant does not have to submit the original documentation showing the meaning or translation of foreign certificates and ratings. For any new authorizations, the applicant must submit an application form and appropriate documentation. The inspector must review and sign the letter verifying that the information and request is accurate. The inspector shall forward the letter requesting renewal and a copy of the airman certificate to the Airman Certification Branch, AFS-760, for reissuance of the certificate. The inspector must ensure that this work activity is recorded as code 1357 in the PTRS.

333.-338. RESERVED.

**FIGURE 2.4.6.1.
SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES**

Applicant Presents to the Inspector	Applicant Receives from the Inspector	Inspector Sends to Certification Branch, AVN-460
FAA Form 8410-2 or FAA Form 8710-1 or FAA Form 8400-3		FAA Form 8410-2 or FAA Form 8710-1 or FAA Form 8400-3
Copy or original of valid foreign pilot, flight engineer, or flight navigator certificate or license, as appropriate, issued by ICAO member state.	Foreign License or Certificate	Copy of valid foreign pilot, flight engineer or flight navigator certificate or license, as appropriate, issued by ICAO member state
Certification by lessee of aircraft	Certification by lessee of aircraft	
Evidence of medical qualification	Evidence of medical qualification	
Documentation of under age 60 for pilot's certificate	Age documentation	
	Duplicate copy of the FAA Form 8060-4	Original of the FAA Form 8060-4

FIGURE 2.4.6.2 OPTIONAL VERIFICATION OF AUTHENTICITY FORM AN DINSTRUCTIONS

TYPE OR PRINT ALL ENTRIES IN INK

Verification of Authenticity of Foreign License, Rating, and Medical Certification

Privacy Act

The information on the accompanying form is solicited under authority of Title 14 of the Code of Federal Regulations (14 CFR), Part 61. The purpose of this data is to be used to identify and evaluate your qualifications and eligibility for the issuance of an airman certificate and/or rating. Submission of all requested data is mandatory, except for the Social Security Number (SSN) which is voluntary. Failure to provide all the required information would result in you not being issued a certificate and/or rating. The information would become part of the Privacy Act system of records DOT/FAA 847, General Air Transportation Records on Individuals. The information collected on this form would be subject to the published routine uses of DOT/FAA 847. Those routine uses are: (a) To provide basic airman certification and qualification information to the public upon request. (b) To disclose information to the national Transportation Safety Board (NTSB) in connection with its investigation responsibilities. (c) To provide information about airmen to Federal, state, and local law enforcement agencies when engaged in the investigation and apprehension of drug violators. (d) To provide information about enforcement actions arising out of violations of the Federal Aviation regulations to government agencies, the aviation industry, and the public upon request. (e) To disclose information to another Federal agency, or to a court or an administrative tribunal, when the Government or one of its agencies is a party to a judicial proceeding before the court or involved in administrative proceedings before the tribunal.

Submission of your Social Security Number is voluntary. Disclosure of your SSN will facilitate maintenance of your records which are maintained in alphabetical order and cross-referenced with your SSN and airman certificate number to provide prompt access. In the event of nondisclosure, a unique number will be assigned to your file.

Basic Airman Information

1. Name as it appears on your pilot certification		2. SSN (US Only)		3. Date of Birth Month Day Year		4. Place of Birth	
5. Address City, State, Zip Code		6. Citizenship <input type="checkbox"/> USA <input type="checkbox"/> Other			7. Do you read, speak, write, & understand the English language? <input type="checkbox"/> Yes <input type="checkbox"/> No		
13 a. Do you now hold, or have you ever held an FAA Pilot Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No		13 b. Certificate Number			13 c. Date Issued		
14 a. Do you hold a Current Foreign Medical Certificate or Endorsement? <input type="checkbox"/> Yes <input type="checkbox"/> No		14 b. Class of Certificate		14 c. Date Issued		14 d. Date Expired	
15 a. Do you hold an FAA Medical Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No		15 b. Class of Certificate		15 c. Date Issued		15 d. Date Expired	
				15 e. Name of Examiner			
Certificate or Rating Applied For on Basis of:							
16 a. Country		16 b. Grade of License			16 c. Number		
16 d. Ratings							
17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div>							
18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application. <div style="height: 40px;"></div>							
Signature of Applicant						Date	

FIGURE 2.4.6.2.—CONTINUED**Verification of Authenticity of Foreign License, Rating, and Medical Certification**

Instructions for completing the form

Basic Airman Information

Block 1. Name as it appears on your pilot certification. Enter your name exactly as it appears on your foreign pilot certificate.

Block 2. SSN (US Only). Optional: See supplemental Information Privacy Act. Do not leave blank. Use only United States Social Security number. Enter either your US SSN or the words “Do Not Use” or “None”. SSN’s are not shown on certificates.

Block 3. Date of Birth. Enter eight digits; Use numeric characters, i.e. 07-09-1940. Check to see that DOB is the same as it is on the foreign license and medical certificate.

Block 4. Place of Birth. If you were born in the USA, enter the city and state where you were born. If the city is unknown, enter the county and state. If you were born outside the USA, enter the name of the city and country where you were born.

Block 5. Permanent Mailing Address. Enter residence number and street, P.O. Box or rural route number in the top part of the block above the line. The City, State, and Zip code go in the bottom part of the block below the line. FAA policy requires that you use your permanent mailing address. A map or directions must be provided if a physical address is unavailable. If you require the results of this verification of authenticity mailed to a temporary address, please submit that information on a separate sheet of paper.

Block 6. Citizenship. Check “Other” and enter the country where you are a citizen or check USA, if applicable.

Block 7. Do you read, speak, write, and understand the English language. Check yes or no.

Block 8. Height. Enter your height in inches. Example: 5’8” would be entered as 68 in. No fractions, use whole inches only.

Block 9. Weight. Enter your weight in pounds. No fractions, use whole pounds only.

Block 10. Hair. Spell out the color of your hair. If bald, enter “Bald”. Color should be listed as black red brown, blond or gray. If you wear a wig or toupee, enter the color of your hair under the wig or toupee.

Block 11. Eyes. Spell out the color of your eyes. The color should be listed as blue, brown, black, hazel, green or gray.

Block 12. Sex. Check male or female.

Block 13a. Do you now hold, or have you ever held an FAA Pilot Certificate? Check yes or no. (NOTE a student pilot certificate is a Pilot Certificate).

FIGURE 2.4.6.2.—CONTINUED

Block 13b. Certificate number. Enter the number of your FAA pilot certificate

Block 13c. Date issued. Enter the date your FAA pilot certificate was issued.

Block 14a. Do you hold a Current Foreign Medical Certificate or Endorsement? Check yes or no.

Block 14b. Class of certificate. Enter the class of the foreign medical certificate or endorsement.

Block 14c. Date issued. Enter the date the foreign medical certificate or endorsement was issued.

Block 14d. Date expired. Enter the expiration date of the foreign medical certificate or endorsement.

Block 14e. Name of Examiner. Enter the name of the person as shown on foreign medical certificate or endorsement.

Block 15a. Do you hold an FAA medical Certificate? Check yes or no.

Block 15b. Class of certificate. Enter the class of the FAA medical certificate.

Block 15c. Date issued. Enter the date the FAA medical certificate was issued.

Block 15d. Date expired. Enter the expiration date of the FAA medical certificate.

Block 15e. Name of Examiner. Enter the name of the person as shown on the FAA medical certificate.

Certificate or Rating Applied for on Basis of:

Block 16. Holder of Foreign License Issued By.

16a. Country. Enter Name of ICAO Country that issued the license.

16b. Grade of License. Enter Grade of license issued, i.e. private, commercial, etc.

16c. Number. Enter number that appears on the license.

16d. Ratings. Enter all ratings that appear on the license.

Block 17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? Check yes or no.

Block 18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application. Enter the location of the FSDO from the list provided so your verification can be provided to that FSDO.

Signature of Applicant. Sign your full name.

Enter the date you sign the Verification of Authenticity of Foreign License, Rating, and Medical Certification form.

FIGURE 2.4.6.2.—CONTINUED**FAQ ON THE PRE-APPLICATION PROCESS**

Question 1: What will be the procedure if the FAA's Airmen Certification Branch, AFS-760, is unable to obtain verification from the country that issued the foreign pilot license?

Answer 1: All verifications must be furnished to the FAA's Airmen Certification Branch, AFS-760, by the foreign civil aviation authority that issued the foreign pilot license. A U.S. pilot certificate will not be issued even if a person furnishes verification from the foreign civil aviation authority with its letterhead to an FAA Flight Standards District Office.

Question 2: Will the FAA's Airmen Certification Branch, AFS-760, routinely inform the person if verification from the foreign civil aviation authority cannot be obtained within 60 days?

Answer 2: No. The FAA's Airmen Certification Branch, AFS-760, does not have the staffing resources available to respond to each person. If a person inquires, then the FAA's Airmen Certification Branch, AFS-760, will respond.

Question 3: Since §61.75(a) and (b) requires a person's foreign pilot license to be "current," can a U.S. pilot certificate still be issued using a current FAA medical certificate as stated in §61.75(b)(4) if the foreign medical license is not current?

Answer 3: If the verification from the foreign civil aviation authority states that the foreign pilot license is current, but the foreign medical license is not, we will assume the FAA medical certificate, issued under part 67, can meet the requirement for a current medical certificate. If the foreign civil aviation authority states that the foreign pilot license is not valid because the medical endorsement has expired, then a U.S. pilot certificate may not be issued.

Question 4: Must the verification request form have the foreign person's signature?

Answer 4: No, it will not be necessary because the FAA's Airmen Certification Branch, AFS-760, can currently request verification from any foreign civil aviation authority that is a member state to ICAO without signature authorization from the person.

Question 5: Can a person FAX a request form for the pre-application phase for requesting issuance of a U.S. pilot certificate, a copy of his/her foreign pilot license, and an English transcription of that license (if the license is not written in English) to the FAA's Airmen Certification Branch, AFS-760.

Answer 5: Yes, a FAX request will be acceptable.

FIGURE 2.4.6.3.

FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION

TYPE OR PRINT ALL ENTRIES IN INK

Form Approved OMB No: 2120-0021

Airman Certificate and/or Rating Application

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

I. Application Information

Additional Rating _____ Student _____ Recreational _____ Private _____ Commercial _____ Airline Transport _____ Instrument _____
 Flight Instructor _____ Initial _____ Airplane Single-Engine _____ Airplane Multiengine _____ Rotorcraft _____ Balloon _____ Airship _____ Glider _____ Powered-Lift _____
 Medical Flight Test _____ Renewal _____ Reinstatement _____ Additional Instructor Rating _____ Ground Instructor _____ Other _____
 Reexamination _____ Reissuance of _____ certificate _____

A. Name (Last, First, Middle) _____ B. SSN (US Only) _____ C. Date of Birth _____ D. Place of Birth _____

E. Address _____ F. Citizenship _____ Specify _____ G. Do you read, speak, write, & understand the English language? _____ Yes _____ No _____

City, State, Zip Code _____ H. Height _____ I. Weight _____ J. Hair _____ K. Eyes _____ L. Sex _____ Male _____ Female _____

M. Do you now hold, or have you ever held an FAA Pilot Certificate? _____ Yes _____ No _____ N. Grade Pilot Certificate _____ O. Certificate Number _____ P. Date Issued _____

Q. Do you hold a Medical Certificate? _____ Yes _____ No _____ R. Class of Certificate _____ S. Date Issued _____ T. Name of Examiner _____

U. Have you ever been convicted for violation of any Federal or State statutes relating to narcotic drugs, marijuans, or depressant or stimulant drugs or substances? _____ Yes _____ No _____ V. Date of Final Conviction _____

II. Certificate or Rating Applied For on Basis of:

A. Completion of Required Test _____ 1. Aircraft to be used (if flight test required) _____ 2a. Total time in this aircraft / SIM / FTD _____ hours _____ 2b. Pilot in command _____ hours _____

B. Military Competence Obtained In _____ 1. Service _____ 2. Date Rated _____ 3. Rank or Grade and Service Number _____

4a. Flown 10 hours PIC in last 12 months in the following Military Aircraft: _____ 4b. US Military PIC & Instrument check in last 12 months (List Aircraft) _____

C. Graduate of Approved Course _____ 1. Name and Location of Training Agency or Training Center _____ 1a. Certification Number _____

2. Curriculum From Which Graduated _____ 3. Date _____

D. Holder of Foreign License Issued By _____ 1. Country _____ 2. Grade of License _____ 3. Number _____

4. Ratings _____

E. Completion of Air Carrier's Approved Training Program _____ 1. Name of Air Carrier _____ 2. Date _____ 3. Which Curriculum _____ Initial _____ Upgrade _____ Transition _____

III. RECORD OF PILOT TIME (Do not write in the shaded areas.)

	Total	Instrument Received	Solo	Pilot in Command (PIC)	Cross Country Instruction Received	Cross Country Solo	Cross Country PIC	Instrument	Night Instruction Received	Night Take-off Landings	Night PIC	Night Take-off Landing PIC	Number of Flights	Number of Aeronautical	Number of Ground Launches	Number of Powered Launches
Airplanes				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Rotorcraft				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Powered Lift				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Glider																
Lighter Than Air																
Simulator Training Device																
PCATD																

IV. Have you failed a test for this certificate or rating? _____ Yes _____ No _____

V. Applicant's Certification – I certify that all statements and answers provided by me on this application form are complete and true to the best of my knowledge and I agree that they are to be considered as part of the basis for issuance of any FAA certificate to me. I have also read and understand the Privacy Act statement that accompanies this form.

Signature of Applicant _____ Date _____

FAA Form 8710-1 (4-00) Supersedes Previous Edition AFS Electronic Forms System NSN: 0052-00-882-5007

FIGURE 2.4.6.3. (CONT'D)

**FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE),
INSPECTOR'S REPORT**

Instructor's Recommendation				
I have personally instructed the applicant and consider this person ready to take the test.				
Date	Instructor's Signature (Print Name & Sign)	Certificate No.	Certificate Expires	
Air Agency's Recommendation				
The applicant has successfully completed our _____ course, and is recommended for certification or rating without further _____ test.				
Date	Agency Name and Number	Official's Signature		
		Title		
Designated Examiner or Airmen Certification Representative Report				
<input type="checkbox"/> Student Pilot Certificate Issued (Copy attached) <input type="checkbox"/> I have personally reviewed this applicant's pilot logbook and/or training record, and certify that the individual meets the pertinent requirements of 14 CFR Part 61 for the certificate or rating sought. <input type="checkbox"/> I have personally reviewed this applicant's graduation certificate, and found it to be appropriate and in order, and have returned the certificate. <input type="checkbox"/> I have personally tested and/or verified this applicant in accordance with pertinent procedures and standards with the result indicated below. <input type="checkbox"/> Approved - Temporary Certificate Issued (Original Attached) <input type="checkbox"/> Disapproved - Disapproval Notice Issued (Original Attached)				
Location of Test (Facility, City, State)		Duration of Test Ground Simulator/FTD Flight		
Certificate or Rating for Which Tested		Type(s) of Aircraft Used	Registration No.(s)	
Date	Examiner's Signature (Print Name & Sign)	Certificate No.	Designation No.	Designation Expires
Evaluator's Record (Use For ATP Certificate and/or Type Ratings)				
	Inspector	Examiner	Signature and Certificate Number	Date
Oral	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Approved Simulator/Training Device Check	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Aircraft Flight Check	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Advanced Qualification Program	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Aviation Safety Inspector or Technician Report				
I have personally tested this applicant in accordance with or have otherwise verified that this applicant complies with pertinent procedures, standards, policies, and or necessary requirements with the result indicated below.				
<input type="checkbox"/> Approved - Temporary Certificate Issued (Original Attached) <input type="checkbox"/> Disapproved - Disapproval Notice Issued (Original Attached)				
Location of Test (Facility, City, State)		Duration of Test Ground Simulator/FTD Flight		
Certificate or Rating for Which Tested		Type(s) of Aircraft Used	Registration No.(s)	
<input type="checkbox"/> Student Pilot Certificate Issued <input type="checkbox"/> Certificate or Rating Based on <input type="checkbox"/> Flight Instructor <input type="checkbox"/> Ground Instructor <input type="checkbox"/> Examiner's Recommendation <input type="checkbox"/> Military Competence <input type="checkbox"/> Renewal <input type="checkbox"/> Reinstatement <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Foreign License <input type="checkbox"/> Instructor Renewal Based on <input type="checkbox"/> Reissue or Exchange of Pilot Certificate <input type="checkbox"/> Approved Course Graduate <input type="checkbox"/> Activity <input type="checkbox"/> Training Course <input type="checkbox"/> Special Medical test conducted - report forwarded to Aeromedical Certification Branch, AAM-330 <input type="checkbox"/> Other Approved FAA Qualification Criteria <input type="checkbox"/> Test <input type="checkbox"/> Duties and Responsibilities				
Training Course (FIRC) Name		Graduation Certificate No.		Date
Date	Inspector's Signature (Print Name & Sign)	Certificate No.	FAA District Office	
Attachments: <input type="checkbox"/> Airman's Identification (ID) <input type="checkbox"/> Student Pilot Certificate (Copy) Form of ID _____ ID: _____ <input type="checkbox"/> Knowledge Test Report Number _____ Name: _____ <input type="checkbox"/> Temporary Airman Certificate Expiration Date _____ Date of Birth: _____ <input type="checkbox"/> Notice of Disapproval Telephone Number _____ Certificate Number: _____ <input type="checkbox"/> Superseded Airman Certificate E-Mail Address: _____				


FAA Form 8710-1 (4-00) Supersedes Previous Edition

AFS Electronic Forms System

NSN: 0052-00-682-5007

FIGURE 2.4.6.4.
FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)
(FRONT)

Form Approved OMB NO. 2120-0007

 U.S. Department of Transportation Federal Aviation Administration		Application For An Airman Certificate and/or Rating																
<input type="checkbox"/> Flight Engineer <input checked="" type="checkbox"/> Reciprocating Engine Powered <input type="checkbox"/> Turbopropeller Powered <input type="checkbox"/> Turbojet Powered			<input type="checkbox"/> Flight Navigator <input type="checkbox"/> Control Tower Operator <input type="checkbox"/> VFR Tower Rating <input type="checkbox"/> Non-Radar Approach Control Tower Rating			<input type="checkbox"/> Aircraft Dispatcher <input type="checkbox"/> Reissuance of Certificate <input type="checkbox"/> Additional Rating												
1. TYPE OF AIRCRAFT TO BE USED			2. TIME IN THIS AIRCRAFT			3. NAME OF EMPLOYER												
4. Applicant Identification A. NAME (First, Middle, Last)													K. PERMANENT MAILING ADDRESS <i>(Include Zip Code)</i> TELEPHONE NO.					
B. SOCIAL SECURITY NO.			C. DATE OF BIRTH		D. HEIGHT		E. WEIGHT											
F. HAIR		G. EYES		H. SEX		I. NATIONALITY												
J. PLACE OF BIRTH																		
5. Certificates Held by Applicant A. <input type="checkbox"/> Pilot <input type="checkbox"/> Airline Transport <input type="checkbox"/> Flight Instructor <input type="checkbox"/> Commercial <input type="checkbox"/> Private													<input type="checkbox"/> B. Flight Navigator <input type="checkbox"/> C. Control Tower Operator <input type="checkbox"/> D. Flight Engineer			<input type="checkbox"/> E. Ground Inspector <input type="checkbox"/> F. Aircraft Dispatcher <input type="checkbox"/> G. Mechanic		
6. Applicant's Certification I certify that I meet all pertinent requirements of the Regulations for the certificate or rating applied for <div style="text-align: right;"> _____ Date _____ Applicant's Signature </div>																		
Instructor's Recommendation 7. I consider the above applicant ready to take the test for which he/she is applying:													<input type="checkbox"/> A. Oral Test or <input type="checkbox"/> C. Practical Test <input type="checkbox"/> B. Flight Aircraft Dispatcher					
D. Date		Instructor's Signature				Instructor's Certificate No. & Expiration Date			Grade & Certificate No.									
E. Date		Instructor's Signature				Instructor's Certificate No. & Expiration Date			Grade & Certificate No.									
8. Evaluation Record																		
Oral		Inspector	Examiner	Signature					Date									
Practical Test Aircraft Dispatcher																		
Practical Test Control Tower Operator																		
Simulator Check																		
Aircraft Flight Check																		
9. Inspector's Record																		
<input type="checkbox"/> Temporary Airman Certificate issued <input type="checkbox"/> Notice of Disapproval of Application issued <input type="checkbox"/> Examiner's Action Accepted																		
DATE		INSPECTOR'S SIGNATURE					FAA OFFICE											
CP	REQ	OFFICE	COM	ISS	ACT	EMP	TRN	MT	DS	CLASS	SEX	RATING	STATE	COUNTY	<input type="checkbox"/> Aircraft Dispatcher <input type="checkbox"/> IFO Mailing <input type="checkbox"/> Special Mailing <input type="checkbox"/> Correspondence <input type="checkbox"/> Airmail			

FAA Form 8400-3 (1-98) Supersedes Previous Edition Electronic Version (OmniForm) NSN 0052-00-562-3002

FIGURE 2.4.6.4 (CON'T)

FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)

(BACK)

Form Approved OMB NO. 2120-0007

10. Practical Test Report																	
Grading Legend (All applicable items must be graded S or U) Explain in "Remarks" all items which are not graded. <i>S-Satisfactory, U-Unsatisfactory</i>																	
Item No.	A. Flight Engineer	Grade		Item No.	C. Aircraft Dispatcher	Grade											
		Examiner	Inspector			Examiner	Inspector										
1	Equipment Examination (Oral)			1	Aircraft												
2	Preflight Inspection			2	Air Routes and Airports												
3	Normal Operating Procedures			3	Altimeters												
4	Abnormal Operating Procedures			4	Weather Analysis												
5	Performance Data and Cruise Control			5	Airman's Information Manual												
6	Trouble Shooting			6	Dispatch and Assistance												
7	Emergency Procedures			7	Emergency Procedures												
8	Forms and Records																
9	Post Flight																
10	Crew Coordination																
11	Judgement																
Item No.	B. Flight Navigator	Grade		Item No.	D. Control Tower Operator	Grade											
		Examiner	Inspector			Examiner	Inspector										
1	Equipment (Oral)			1	The Control Tower												
2	Equipment Check			2	The Airport												
3	Preflight Training			3	The Control Zone												
4	Normal Navigation Procedures			4	Notice to Airmen												
5	Knowledge of Navigation Methods			5	Weather Facilities and Procedures												
6	Co-ordination of Navigational Methods			6	A Demonstration of Ability to Control Air Traffic Under VFR												
7	Emergency Procedures				NON-RADAR APPROACH CONTROL TOWER RATING												
8	Co-ordination of Duties			1	Air Traffic Control Facilities												
9	Crew Coordination			2	Air Navigation Facilities												
10	Judgement			3	Use of Airman's Information Manual												
				4	Holding Procedures												
				5	Approach Procedures												
				6	Missed Approach Facilities												
				7	Alternate Airports												
				8	Search and Rescue Procedures												
				9	A Demonstration of Ability to Control Air Traffic Under IFR												
				10	Airport Identification												
11. Route of Flight Check <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th rowspan="2">From</th> <th rowspan="2">To</th> <th colspan="2">Hours</th> </tr> <tr> <th>Day</th> <th>Night</th> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>				From	To	Hours		Day	Night					<input type="checkbox"/> Airman's Identification (ID) Form of ID _____ Number _____ Expiration Date _____			
From	To	Hours															
		Day	Night														
10. Remarks <div style="height: 100px;"></div>																	

FIGURE 2.4.6.5
FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION TEMPORARY AIRMAN CERTIFICATE							NO. CERTIFICATE NO. Pending	
THIS CERTIFICATE THAT M. Jacques Q. Doe 18, rue Gustave Courbet Mirabel, Quebec, Canada J7N1A5								
DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	NATIONALITY	W.	
1/24/41	71 1/2 in.	175	Brown	Hazel	M	Canadian		
I have been found to be properly qualified and is hereby authorized to exercise the privileges of this certificate to exercise the privileges of Flight Engineer								
VALID FOR U.S.-REGISTERED CIVIL B-747 AIRCRAFT LEASED TO NationAir Canada. Issued under and subject to the provisions of FAR 63.23. Subject to the privileges and limitations as shown on the holder's Foreign Flight Engineers Certificate.								
THIS IS AN ORIGINAL, DATED 6/28/91, AND IS VALID FOR THE DATE OF SUPPLEMENTAL AIRMAN CERTIFICATE							Expires 6/30/93	
BY DIRECTION OF THE ADMINISTRATOR 1. DATE OF REBANDS 6/28/91								EXAMINER'S SIGNATURE AND OR INSPECTOR'S NO. OR AEA-PSDO-15 DATE DESIGNATION EXPIRES
2. SIGNATURE OF EXAMINER OR INSPECTOR <i>James Greene</i> James Greene								

FIGURE 2.4.6.6. APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION

This document, when signed and properly issued by the FAA, serves as a Special Purpose Pilot Authorization to permit the performance of pilot duties, in accordance with Title 14 of the Code of Federal Regulations part 61, § 61.77, by the person described below.

Part One - to be completed by the applicant:

Applicant's Name: _____ Applicant's Date of Birth _____
 Employer's Name: _____ Employer's Telephone _____
 Employer's Address: _____

Aircraft Category, Class and Type specified on the applicant's Foreign Pilot License
 (example: Airplane, Multiengine Land, Boeing 747) _____

Applicant's Foreign Pilot License No. _____

Applicant's Foreign Pilot License Issuance Date _____

Applicant's Foreign Pilot License Expiration Date, if applicable _____

Country of Issuance _____

Applicant's Medical Certificate Issuance Date _____

Applicant's Medical Certificate Expiration Date _____

I certify that:

- 1) The information I have provided above is true.
- 2) I understand the requirements and limitations that are specified in 14 CFR § 61.77 concerning:
 - Permitted Use of this Special Purpose Pilot Authorization;
 - Age Limitations;
 - Eligibility;
 - Definitions;
 - Privileges;
 - Delayed Pilot Age Limitations;
 - General Limitations;
 - Expiration Date.
 These requirements and limitations are summarized in the following ATTACHMENT for your convenience.
- 3) I will comply with each of these requirements and limitations.

 Applicant's Signature

End of Application

Part Two - to be completed by the FAA:

_____ is authorized to serve as:
 [Applicant's Name]

- (1) ☐ PIC; ☐ SIC;
- (2) On _____ civil aircraft of U.S. registry leased to a person who is not a citizen of the United States for the carrying of persons or property for compensation or hire on that aircraft.
- (3) ☐ No other limitations apply;
☐ The following additional limitation(s) must be complied with: _____

This Special Purpose Pilot Authorization is issued on _____ and expires no later than _____
 [DATE] [DATE]

 Aviation Safety Inspector

 [Location/Name]

Flight Standards District Office
 or International Field Office

 (Address)

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[PAGES 2-227 THROUGH 2-230 RESERVED]

VOLUME 2. AIR OPERATOR CERTIFICATION

CHAPTER 4. FOREIGN AIR CARRIER AND FOREIGN OPERATORS OF U.S.-REGISTERED AIRCRAFT IN COMMON CARRIAGE

SECTION 7. RECORDKEEPING

339. GENERAL. Each responsible FAA office shall ensure that appropriate records are maintained and contain at least the documents listed in paragraphs 341 or 343 as appropriate.

341. FOREIGN AIR CARRIER WITH FAA ISSUED PART 129 OPERATIONS SPECIFICATIONS. The district office holding the foreign air carrier's operations specifications shall maintain the following records as appropriate for each foreign air carrier (operating aircraft of either U.S. or foreign registry, or both).

- Original application for operations specifications
- Subsequent applications for amendment of operations specifications
- Copy of original economic (permit) authority
- Subsequent economic authority
- Copy of original operations specifications
- Amended operations specifications
- Minimum Equipment List (U.S.-registered aircraft)
- Maintenance procedures or program (U.S.-registered aircraft)
- Lease agreement or written memorandum of the terms of a lease (U.S.-registered aircraft)
- Copy of application and renewal (or computerized list) for each special purpose flight crewmember certificate (U.S.-registered aircraft)
- Record of the foreign air carrier's agent for service, including name, title, address, telex, and phone numbers
- Record of the foreign air carrier's representatives, including name, title, address, telex, and phone numbers
- Record of the State's Civil Aviation Authority (or other State government official representative) including title or name, address, telex, and phone numbers
- Complaint/incident/violation history
- Correspondence

- Surveillance records (if applicable)

343. FOREIGN PERSON OPERATING A U.S.-REGISTERED AIRCRAFT OUTSIDE THE UNITED STATES. District offices responsible for the geographic area in which the foreign person or operator is located shall maintain the following records:

- Name and address of the foreign person or operator
- Minimum Equipment List (U.S.-registered aircraft)
- Maintenance procedures or program (U.S.-registered aircraft)
- Lease agreement or written memorandum of the terms of a lease (U.S.-registered aircraft)
- Copy of application and renewal (or computerized list) for each special purpose flight crewmember certificate (U.S.-registered aircraft)
- Record of the foreign person's representative, including name, title, address, telex, and phone numbers
- Record of the foreign person's agent for service, including name, title, address, telex, and phone numbers
- Record of the State's Civil Aviation Authority (or other State government official representative) including title or name, address, telex, and phone numbers
- Complaint/incident/violation history
- Correspondence
- Surveillance (if applicable)

344. - 352. RESERVED.

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VOLUME 5. TABLE OF CONTENTS

AIRMAN CERTIFICATION AND DESIGNATED EXAMINERS

Page

CHAPTER 1. DIRECTION, GUIDANCE, AND PROCEDURES

Section 1. General Information

1. Applicability	5-1
3. Individuals Authorized to Conduct Certification	5-1
5. Inspector and Examiner Qualifications	5-1
7. Job Aids	5-1
9. Surveillance During Certification	5-2
11. Inspector Preparation	5-2
13. Testing Policies	5-2
15. Aircraft Operating Manuals	5-3
17. Testing Sequence and Time Limits	5-3
18.-26. Reserved	5-3

Section 2. Phases of Certification

27. Application Phase	5-7
28. Verification of Applicant's Identity	5-7
29. Instructions for Completing Application Forms	5-8
31. Oral Test Phase	5-11
33. Flight Test Phase	5-12
35. Documentation Phase	5-14
37. FAA Form 8060-4, "Temporary Airman Certificate"	5-14
39. FAA Form 8060-5, "Notice of Disapproval of Application"	5-15
41. Completion of FAA Form 8000-36, PTRS Data Sheet	5-15
43. District Office Responsibilities	5-16
44.-50. Reserved	5-17

CHAPTER 2. AIRLINE TRANSPORT PILOT CERTIFICATES

Section 1. Application Phase—Airplanes and Helicopters

51. Applicability	5-37
53. Eligibility for the ATP Written (Knowledge) Test	5-37
55. Flight Experience Requirements for the Airplane Category	5-38
57. ICAO Restrictions	5-38
59. Flight Experience Requirements for the Rotorcraft Category	5-39
61. Experience Verification for Oral and Flight Tests	5-39
63. Eligibility Requirements Common to Both the Oral and Flight Test Phases	5-40
65. Extending Validity Period of Knowledge Test Results	5-40
67. Specific Eligibility Requirements for the Oral Test	5-41
69. Specific Eligibility Requirements for the Flight Test	5-41
70.-74. Reserved	5-41

Section 2. Flight Test Events in Airplanes

75. Applicability	5-51
77. Oral Test Events	5-51
79. Waiver Authority	5-51
81. Preparation and Surface Operations Events	5-52

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
83. Takeoff Events	5-52
85. Climb, En Route, and Descent Events	5-53
87. Approach Events	5-54
89. Landing Events	5-57
91. Missed Approach Events	5-58
93. Normal and Abnormal Procedures	5-59
95. Emergency Procedure Events	5-59
97. Standards of Acceptable Performance	5-59
98.-104. Reserved	5-60
Section 3. Conduct of Flight Tests in Airplane Flight Simulators and Training Devices	
105. Acceptable Methods for Accomplishing an Airplane Flight Test	5-69
107. Selection of Flight Test Job Aids	5-69
109. Planning a Flight Simulator or Training Device Flight Test Segment	5-70
111. Applicant Briefing	5-71
113. Supporting Crewmembers	5-71
115. Conducting a Flight Test in a Flight Simulator or Training Device	5-71
117. Debriefing	5-72
118.-122. Reserved	5-72
Section 4. Conduct of Flight Tests in an Airplane	
123. Airplane Training Before Airplane Flight Tests	5-87
125. Planning the Flight	5-87
127. Events Required in an Airplane Flight Test	5-87
129. Preflight Briefing	5-88
131. Crew Qualifications	5-88
133. Vision Restriction Devices	5-88
135. Conduct of the Flight Test in an Airplane	5-88
137. Safety	5-89
139. Modification of Events	5-89
141. Debriefing	5-89
142.-144. Reserved	5-89
Section 5. Oral and Flight Test Events in Helicopters	
145. Description of Specific Events	5-97
147. Waiver or Modification of Flight Test Events	5-97
149. Preparation and Surface Operation Events	5-97
151. Takeoff Events	5-97
153. Climb, En Route, and Descent Events	5-98
155. Approaches to Landings	5-99
157. Landing Events	5-100
159. Missed Approach Events	5-100
161. Normal and Abnormal Procedure Events	5-101
163. Emergency Procedure Events	5-101
165. Standards of Acceptable Performance	5-101
166.-170. Reserved	5-102
Section 6. Conduct of Flight Tests in a Helicopter	
171. Training Required Before Flight Test	5-113
173. Planning the Flight Test	5-113
175. Events to be Evaluated During a Helicopter Oral Test and Flight Test	5-113
177. Preflight Briefing	5-113
179. Crew Qualifications	5-113

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
181. Vision Restriction Devices	5-113
183. Conduct of the Flight Test	5-113
185. Safety	5-114
187. Debriefing	5-114
188.-194. Reserved	5-114
Section 7. Documentation Phase—All Aircraft	
195. Successful Applicants of Oral Tests and First Segments of Two-Segment Flight Tests	5-121
197. Documentation of Successfully Completed Flight Tests	5-121
199. Documentation of Failed Oral Tests or Flight Tests	5-122
201. Incomplete Tests	5-122
202.-220. Reserved	5-123
CHAPTER 3. FLIGHT ENGINEER CERTIFICATE AND CLASS RATINGS	
Section 1. Application Phase	
221. Applicability	5-133
223. Eligibility for the Flight Engineer Written (Knowledge) Test	5-133
225. Eligibility for the Oral Test	5-134
227. Requirements to Extend the Validity Date of an Airman Knowledge Test	5-135
229. Eligibility for the Flight Test	5-135
231. Time Limits for the Testing Process	5-136
232. Retesting Applicants with Passing Scores	5-136
233. Endorsement of Flight Engineer Applicants Retesting Within 30 Days of Failure ..	5-136
234.-238. Reserved	5-137
Section 2. Oral and Flight Tests	
239. Oral Test Events	5-145
241. Oral Test Standards	5-145
243. Acceptable Methods of Accomplishing Flight Tests	5-145
245. ATA Exemption	5-145
247. Conduct of an FE Flight Test	5-146
249. Flight Test Events	5-147
251. Standards of Performance	5-148
253. Planning a Simulator Flight Test Segment	5-148
255. Applicant Briefing	5-148
257. Supporting Crewmembers	5-149
259. Conducting a Flight Test in a Simulator	5-149
261. Conducting a Flight Test in an Airplane	5-149
263. Debriefing	5-150
264.-268. Reserved	5-150
Section 3. Documentation Phase	
269. Successful Applicants of Oral Tests and First Segments of Two-Segment Flight Tests	5-161
271. Successful Completion of the Entire Flight Test	5-161
273. Documentation of Failed Oral Tests or Flight Tests	5-162
275. Incomplete Tests	5-162

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
276.-284. Reserved	5-162
CHAPTER 4. AIRCRAFT DISPATCHER CERTIFICATES	
Section 1. General Information	
285. General	5-171
287. Designation of District Offices and Inspectors	5-171
289. Eligibility for Written Test.....	5-171
291. Eligibility for the Practical Test	5-171
293. Practical Test	5-172
295. Successful Applicants	5-174
297. Unsuccessful Applicants	5-174
299. Supervisory Responsibility	5-175
300.-350. Reserved	5-175
CHAPTER 5. AIR TRANSPORTATION DESIGNATED EXAMINERS	
Section 1. General	
351. General	5-195
353. Overview of the Two Types of Air Carrier Designated Examiners, APD's and TCE-AC's	5-195
354. Air Carrier-Related Certification Activity Conducted by a Designated Pilot Examiner	5-195
355. Guidance for Supervising Inspectors and Managers When Designating Examiner	5-196
357. Designated Examiner Authority and Responsibilities	5-197
359. Supervising Inspector Responsibilities	5-198
361. Office Manager Responsibilities	5-199
363. Regional Flight Standards Division (RFSD) Responsibilities	5-199
364.-374. Reserved	5-199
Section 2. Managing Programs	
375. Selection of Examiners	5-215
377. Examiner Candidate Training and Observation	5-215
379. Oversight and Support of Designated Examiners	5-216
381. Examiner Records File	5-217
383. Processing Initial Examiner Designations	5-218
385. Designated Examiners Abroad.....	5-219
387. Shared Oversight of Examiners	5-219
389. Amendment of Designated Examiner Designations.....	5-220
391. Renewal of Designations	5-220
393. Processing Designated Examiner Certification Paperwork	5-221
395. Review of Designated Examiner Decisions	5-221
397. Termination and Cancellation of Designated Examiner Designation.....	5-222
399. Cancellation for Cause Procedures	5-222
401. Other Actions	5-223
403. Coordination with RFSD	5-223
404.-410. Reserved	5-223
CHAPTER 6. AIRCREW DESIGNATED EXAMINER (ADE) PROGRAM	
Section 1. General	
411. General	5-241
413. ADE Program Objectives	5-241
415. Program Description	5-241
417. Guidelines for Establishing an ADE Program.....	5-241

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
419. Operator Qualification for an ADE Program	5-242
420.-430. Reserved	5-242
 Section 2. ADE Program Management	
431. General	5-255
433. Administrative Structure of an ADE Program	5-255
435. Responsibilities of POI's	5-255
437. Responsibilities of APM's	5-256
439. APM Eligibility Requirements	5-258
441. APM Training Before Designation	5-258
443. Maintenance of APM Qualifications	5-259
445. Transition Upon Reassignment of APM's	5-260
447. Remote Training Facilities	5-260
449. Operator Responsibilities	5-260
451. Certificate-Holding District Office Manager Responsibilities	5-261
453. RFSD Responsibilities	5-261
455. Establishing an ADE Program	5-262
457. Program Revisions	5-263
458.-468. Reserved	5-263
 Section 3. Aircrew Program Designees and Designated Flight Engineers in an Aircrew Designated Examiner Program	
469. General	5-289
471. Privileges of Aircrew Designated Examiners- ADE/DFEE	5-289
473. Selection of APD's and DFEE's	5-289
475. APD Training and Evaluation	5-290
477. Supervision and Administrative Control of APD's	5-290
479. Certificate-Holding District Office (CHDO) APD Administrative Files	5-291
481. Processing Initial APD Designations	5-291
483. Renewal of APD Designations	5-291
485. Amendment of APD Designations	5-292
487. Processing APD Certification Paperwork	5-292
489. Review of APD Decision	5-292
491. Termination of APD Designations	5-292
492.-502. Reserved	5-292
 CHAPTER 7. TRAINING CENTER EVALUATOR (TCE) PROGRAMS (TBD)*	
503.-634. Reserved	5-305
 CHAPTER 8. AIRCRAFT NAVIGATOR CERTIFICATES	
Section 1. General	
625. Applicability	5-429
627. Eligibility	5-429
629. Application Phase	5-429
631. Individuals Qualified to Conduct Aircraft Navigator Flight Tests	5-429
633. Conduct of Written Test	5-429
635. Conduct of Oral Test	5-429
637. Conduct of Flight Test	5-429
639. Disposition and Issuance of FAA Form 8060-4, "Temporary Airman Certificate," or FAA Form 8060-5, "Notice of Disapproval of Application"	5-430
641. Applicants Under 21 Years of Age	5-430

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
642.-652. Reserved	5-430
 CHAPTER 9. SELECTED PRACTICES	
Section 1. Re-Examination of Airmen Under Section 609	
653. Background	5-441
655. General	5-441
657. Basis for a Re-examination	5-441
659. Inspector Authority to Prohibit the Operation of Aircraft	5-441
661. Notification of Other FAA Officials	5-442
663. Procedures for Initiating a Re-examination	5-442
665. Procedures for Handling Various Responses to Notification for Re-examination	5-443
667. Procedures for Conducting a Re-examination	5-444
669. Re-examination Results	5-445
670.-680. Reserved	5-446
Section 2. Amendments to Certificates and Replacement of Lost Certificates	
681. General	5-465
683. Amendments to Certificates	5-465
685. Replacement of Certificates	5-466
686.-696. Reserved	5-467
Section 3. Reserved (TBD)	
697.-728. Reserved	5-485
Section 4. Pilot Logbooks	
729. General	5-621
731. Lost Logbooks or Flight Records	5-621
732.-742. Reserved	5-621
Section 5. Detection of Falsified or Altered Airman Certificates	
743. General	5-633
745. Establishing Airman Identity	5-633
747. Suspected Counterfeiting	5-633
749. Identification of Forged or Altered Airman Documents	5-633
751. Duplicate Certificates	5-633
753. Personal Possession of Pilot Certificates	5-633
754.-764. Reserved	5-634
Section 6. Renewal of Flight Instructor Certificates	
765. General	5-647
767. Criteria for Renewal	5-647
769. Inspector Qualifications	5-647
771. Processing Renewals	5-647
773. Expired Certificates	5-647
774.-784. Reserved	5-648
Section 7. Special Medical Flight Tests	
785. General	5-661
787. Basic Guidelines for Conducting a Special Medical Test	5-661
789. Use of Simulators	5-661
791. Specific Testing Procedures	5-662
793. Medical Flight Test Completion, Results, and Report	5-663

VOLUME 5. TABLE OF CONTENTS—Continued

	Page
794.-804. Reserved	5-664
Section 8. U.S. Airman Certificates and Special Purpose Airman Certificates Issued on the Basis of a Foreign Airman Certificate	
805. General	5-685
807. U.S. Airman Certificates Based Upon a Foreign Certificate	5-685
808.-820. Reserved	5-686
Section 9. International Crewmember Certificates	
821. General	5-707
823. Eligibility	5-707
825. Application	5-707
827. Proof of Birth for Persons Born in the U.S.	5-707
829. Proof of Citizenship for Persons Born Abroad Who Acquired U.S. Citizenship Through a Parent	5-708
831. Proof of Citizenship for Naturalized Citizens	5-708
833. Completion and Disposition of File	5-708
835. Issuance of International Crewmember Certificate by AFS-760	5-709
837. Surrender and Reissuance of International Crewmember Certificate	5-709
839. Replacement of Lost Certificates	5-709
841. Reissuance of International Crewmember Certificate for a Name Change	5-709
842.-852. Reserved	5-710

VOLUME 5. AIRMAN CERTIFICATION AND DESIGNATED EXAMINERS

CHAPTER 9. SELECTED PRACTICES

SECTION 8. U.S. AIRMAN CERTIFICATES ISSUED ON THE BASIS OF A FOREIGN AIRMAN CERTIFICATE (§§ 61.75 AND 63.42)

805. GENERAL. This section contains information and guidance to be used by inspectors when issuing U.S. airman certificates and special purpose airman certificates that are based on foreign airman certificates issued by an International Civil Aviation Organization (ICAO) contracting member state. This section also contains procedures to amend, surrender, and renew special purpose airman certificates.

807. U.S. AIRMAN CERTIFICATES BASED UPON A FOREIGN CERTIFICATE. Title 14 of the Code of Federal Regulations (14 CFR) allows the holder of a valid pilot certificate or flight engineer certificate issued by an ICAO contracting member state to be issued a restricted U.S. airman certificate. The airman may use the restricted certificate to operate U.S.-registered civil aircraft. The restricted U.S. airman certificate must contain limitations prohibiting the carriage of passengers or cargo and agricultural operations for compensation or hire. See volume II, chapter 29 of FAA Order 8700.1, General Aviation Operations Inspector's Handbook, for procedures for issuing these certificates. These procedures for issuing a pilot certificate based on a foreign certificate also apply to flight engineer certificates in accordance with 14 CFR part 63, § 63.42. The sample forms in Figures 5.9.8.2 through 5.9.8.4 should be used for issuing certificates based on foreign certificates in accordance with the guidance in Order 8700.1.

NOTE: There are no provisions in 14 CFR for the issuance of U.S. flight instructor, navigator, or dispatcher certificates on the basis of a foreign certificate.

A. Initial Coordination with FAA's Airmen Certification Branch, AFS-760. This process is new to the methodology of issuing a U.S. pilot certificate on the basis of a foreign license. Inspectors need to

become familiar with this process in order to advise applicants of the new procedures.

(1) A person who is applying for a U.S. pilot certificate/rating on the basis of a foreign license must be informed that he or she should try to pre-apply for that pilot certificate at least 60 days before arriving at the designated FAA FSDO where the applicant expects to receive the U.S. pilot certificate. This initial application step is the responsibility of the applicant and not the FSDO, and the FSDO may explain to the applicant how the entire application process works. The FSDO does not accept the initial application documents nor should the FSDO accept a completed FAA Form 8710-1 until after the authentication has taken place. The applicant may begin the application process in one of two ways.

(a) The applicant may submit a legible, hand-written or type-written letter with specific information and certain required documents.

(b) The applicant may submit the required information using an optional form developed by the Airman Certification Branch, AFS-760 (figure 4). The applicant may download the instructions for the initial application process and the optional verification of authenticity form from AFS-760's web site at: <http://registry.faa.gov>. Note that this is an optional form, not an official one, and that the applicant chooses whether to use the form or a letter.

(2) The applicant sends the completed form or letter with appropriate documents to the FAA's Airmen Certification Branch, AFS-760, P.O. Box

25082, Oklahoma City, OK 73125. AFS-760's FAX number is (405) 954-4105.

(3) The information submitted to AFS-760 by the applicant must include the following information and documentation:

(a) The name of the person.

(b) The permanent home of record of the person. If the person wishes to have the verification of the authenticity letter, issued by the FAA's Airmen Certification Branch, AFS-760, delivered to a temporary mailing address, that applicant shall indicate his or her desires on a separate statement attached to the pre-application form or letter.

(c) The country of issuance of the person's foreign pilot license.

(d) The location of the FAA Flight Standards District Office where the person intends to make application for his or her U.S. pilot certificate. (The applicant will only be able to obtain the U.S. certificate after authentication from the FSDO he or she specifies.)

(e) A statement that his or her foreign pilot license is not under an order of suspension or revocation or make the statement on the Verification of Authenticity form.

(f) A legible copy of all pages of the foreign pilot license.

(g) A legible English transcription of the foreign pilot license, if the license is not in English.

(h) A legible copy of the foreign medical license/endorsement, as appropriate.

(i) A legible photocopy of a driver's license or passport or other picture identification.

B. Duties and Responsibilities of the FAA's Airmen Certification Branch, AFS-760. The FAA's Airmen Certification Branch, AFS-760, is responsible for:

(1) Verifying the authenticity of the person's foreign pilot license and medical license with the foreign civil aviation authority.

(2) Ensuring the person's foreign pilot license and medical qualification are not under an order of suspension or revocation.

(3) Issuing the verification of authenticity letter to the designated Flight Standards District Office and a copy to the applicant. (The verification of authenticity letter expires 60 days from the date on the letter.)

C. Temporary Mailing Address. A temporary mailing address for delivery of the pilot certificate may be indicated on a separate statement attached to the pre-application letter. However, the address required for official record purposes as shown on the FAA Form 8710-1 application must represent the person's actual permanent residential street address, including apartment number, etc., when appropriate. An alternate mail delivery service address (commercial mail box provider), flight school, airport office, etc., is not acceptable. A post office box or rural route number is not acceptable as permanent residence on an application unless there are unavoidable circumstances that require such an address. A person, residing on a rural route, in a boat or mobile (recreational) vehicle, or in some other manner that requires the use of a post office box or rural route number for an address, must attest to the circumstances by signing a statement on a separate sheet of paper. The information provided must include sufficient details to ensure identification of the geographical location of the person's residence. If necessary to positively identify the place of residence, the person will be required to provide a hand-drawn map that clearly shows the location of his/her residence. When the residence is a boat or other mobile vehicle, the registration number, tag number, etc., and dock or park location must be provided.

808 - 820. RESERVED.

FIGURE 5.9.8.1. OPTIONAL VERIFICATION OF AUTHENTICITY FORM AND INSTRUCTIONS

TYPE OR PRINT ALL ENTRIES IN INK

Verification of Authenticity of Foreign License, Rating, and Medical Certification

Privacy Act					
<p>The information on the accompanying form is solicited under authority of Title 14 of the Code of Federal Regulations (14 CFR), Part 61. The purpose of this data is to be used to identify and evaluate your qualifications and eligibility for the issuance of an airman certificate and/or rating. Submission of all requested data is mandatory, except for the Social Security Number (SSN) which is voluntary. Failure to provide all the required information would result in you not being issued a certificate and/or rating. The information would become part of the Privacy Act system of records DOT/FAA 847, General Air Transportation Records on Individuals. The information collected on this form would be subject to the published routine uses of DOT/FAA 847. Those routine uses are: (a) To provide basic airmen certification and qualification information to the public upon request. (b) To disclose information to the national Transportation Safety Board (NTSB) in connection with its investigation responsibilities. (c) To provide information about airmen to Federal, state, and local law enforcement agencies when engaged in the investigation and apprehension of drug violators. (d) To provide information about enforcement actions arising out of violations of the Federal Aviation regulations to government agencies, the aviation industry, and the public upon request. (e) To disclose information to another Federal agency, or to a court or an administrative tribunal, when the Government or one of its agencies is a party to a judicial proceeding before the court or involved in administrative proceedings before the tribunal.</p> <p>Submission of your Social Security Number is voluntary. Disclosure of your SSN will facilitate maintenance of your records which are maintained in alphabetical order and cross-referenced with your SSN and airman certificate number to provide prompt access. In the event of nondisclosure, a unique number will be assigned to your file.</p>					
Basic Airman Information					
1. Name as it appears on your pilot certification		2. SSN (US Only)		3. Date of Birth Month Day Year	
4. Place of Birth		5. Address City, State, Zip Code		6. Citizenship Specify <input type="checkbox"/> USA <input type="checkbox"/> Other	
7. Do you read, speak, write, & understand the English language? <input type="checkbox"/> Yes <input type="checkbox"/> No		8. Height		9. Weight	
10. Hair		11. Eyes		12. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
13 a. Do you now hold, or have you ever held an FAA Pilot Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No		13 b. Certificate Number		13 c. Date issued	
14 a. Do you hold a Current Foreign Medical Certificate or Endorsement? <input type="checkbox"/> Yes <input type="checkbox"/> No		14 b. Class of Certificate		14 c. Date issued	
14 d. Date Expired		14 e. Name of Examiner		15 a. Do you hold an FAA Medical Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
15 b. Class of Certificate		15 c. Date issued		15 d. Date Expired	
15 e. Name of Examiner		Certificate or Rating Applied For on Basis of:			
16 a. Country		16 b. Grade of License		16 c. Number	
16 d. Ratings		17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? <input type="checkbox"/> Yes <input type="checkbox"/> No			
18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application. <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>					
Signature of Applicant				Date	

FIGURE 5.9.8.1.—CONTINUED**Verification of Authenticity of Foreign License, Rating, and Medical Certification****Instructions for completing the form****Basic Airman Information**

Block 1. Name as it appears on your pilot certification. Enter your name exactly as it appears on your foreign pilot certificate.

Block 2. SSN (US Only). Optional: See supplemental Information Privacy Act. Do not leave blank. Use only United States Social Security number. Enter either your US SSN or the words “Do Not Use” or “None”. SSN’s are not shown on certificates.

Block 3. Date of Birth. Enter eight digits; Use numeric characters, i.e. 07-09-1940. Check to see that DOB is the same as it is on the foreign license and medical certificate.

Block 4. Place of Birth. If you were born in the USA, enter the city and state where you were born. If the city is unknown, enter the county and state. If you were born outside the USA, enter the name of the city and country where you were born.

Block 5. Permanent Mailing Address. Enter residence number and street, P.O. Box or rural route number in the top part of the block above the line. The City, State, and Zip code go in the bottom part of the block below the line. FAA policy requires that you use your permanent mailing address. A map or directions must be provided if a physical address is unavailable. If you require the results of this verification of authenticity mailed to a temporary address, please submit that information on a separate sheet of paper.

Block 6. Citizenship. Check “Other” and enter the country where you are a citizen or check USA, if applicable.

Block 7. Do you read, speak, write, and understand the English language. Check yes or no.

Block 8. Height. Enter your height in inches. Example: 5’8” would be entered as 68 in. No fractions, use whole inches only.

Block 9. Weight. Enter your weight in pounds. No fractions, use whole pounds only.

Block 10. Hair. Spell out the color of your hair. If bald, enter “Bald”. Color should be listed as black red brown, blond or gray. If you wear a wig or toupee, enter the color of your hair under the wig or toupee.

Block 11. Eyes. Spell out the color of your eyes. The color should be listed as blue, brown, black, hazel, green or gray.

Block 12. Sex. Check male or female.

Block 13a. Do you now hold, or have you ever held an FAA Pilot Certificate? Check yes or no. (NOTE a student pilot certificate is a Pilot Certificate).

FIGURE 5.9.8.1.—CONTINUED

Block 13b. Certificate number. Enter the number of your FAA pilot certificate

Block 13c. Date issued. Enter the date your FAA pilot certificate was issued.

Block 14a. Do you hold a Current Foreign Medical Certificate or Endorsement? Check yes or no.

Block 14b. Class of certificate. Enter the class of the foreign medical certificate or endorsement.

Block 14c. Date issued. Enter the date the foreign medical certificate or endorsement was issued.

Block 14d. Date expired. Enter the expiration date of the foreign medical certificate or endorsement.

Block 14e. Name of Examiner. Enter the name of the person as shown on foreign medical certificate or endorsement.

Block 15a. Do you hold an FAA medical Certificate? Check yes or no.

Block 15b. Class of certificate. Enter the class of the FAA medical certificate.

Block 15c. Date issued. Enter the date the FAA medical certificate was issued.

Block 15d. Date expired. Enter the expiration date of the FAA medical certificate.

Block 15e. Name of Examiner. Enter the name of the person as shown on the FAA medical certificate.

Certificate or Rating Applied for on Basis of:

Block 16. Holder of Foreign License Issued By.

16a. Country. Enter Name of ICAO Country that issued the license.

16b. Grade of License. Enter Grade of license issued, i.e. private, commercial, etc.

16c. Number. Enter number that appears on the license.

16d. Ratings. Enter all ratings that appear on the license.

Block 17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? Check yes or no.

Block 18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application. Enter the location of the FSDO from the list provided so your verification can be provided to that FSDO.

Signature of Applicant. Sign your full name.

Enter the date you sign the Verification of Authenticity of Foreign License, Rating, and Medical Certification form.

FIGURE 5.9.8.2—CONTINUED**FAQ ON THE PRE-APPLICATION PROCESS**

Question 1: What will be the procedure if the FAA's Airmen Certification Branch, AFS-760, is unable to obtain verification from the country that issued the foreign pilot license?

Answer 1: All verifications must be furnished to the FAA's Airmen Certification Branch, AFS-760, by the foreign civil aviation authority that issued the foreign pilot license. A U.S. pilot certificate will not be issued even if a person furnishes verification from the foreign civil aviation authority with its letterhead to an FAA Flight Standards District Office.

Question 2: Will the FAA's Airmen Certification Branch, AFS-760, routinely inform the person if verification from the foreign civil aviation authority cannot be obtained within 60 days?

Answer 2: No. The FAA's Airmen Certification Branch, AFS-760, does not have the staffing resources available to respond to each person. If a person inquires, then the FAA's Airmen Certification Branch, AFS-760, will respond.

Question 3: Since §61.75(a) and (b) requires a person's foreign pilot license to be "current," can a U.S. pilot certificate still be issued using a current FAA medical certificate as stated in §61.75(b)(4) if the foreign medical license is not current?

Answer 3: If the verification from the foreign civil aviation authority states that the foreign pilot license is current, but the foreign medical license is not, we will assume the FAA medical certificate, issued under part 67, can meet the requirement for a current medical certificate. If the foreign civil aviation authority states that the foreign pilot license is not valid because the medical endorsement has expired, then a U.S. pilot certificate may not be issued.

Question 4: Must the verification request form have the foreign person's signature?

Answer 4: No, it will not be necessary because the FAA's Airmen Certification Branch, AFS-760, can currently request verification from any foreign civil aviation authority that is a member state to ICAO without signature authorization from the person.

Question 5: Can a person FAX a request form for the pre-application phase for requesting issuance of a U.S. pilot certificate, a copy of his/her foreign pilot license, and an English transcription of that license (if the license is not written in English) to the FAA's Airmen Certification Branch, AFS-760.

Answer 5: Yes, a FAX request will be acceptable.

FIGURE 5.9.8.2.

FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION

TYPE OR PRINT ALL ENTRIES IN INK

Form Approved OMB No. 2120-0021

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

Airman Certificate and/or Rating Application

I. Application Information

Additional Rating: Student Recreational Private Commercial Airline Transport Instrument
Airplane Single-Engine Airplane Multiengine Rotorcraft Balloon Airship Glider Powered-Lift

Flight Instructor: Initial Renewal Reinstatement Reexamination Relinquishment of certificate Ground Instructor Other

A. Name (Last, First, Middle) _____ B. SSN (US Only) _____ C. Date of Birth _____ D. Place of Birth _____

E. Address _____ F. Citizenship: USA Other _____ G. Do you read, speak, write, & understand the English language? Yes No

H. Height _____ I. Weight _____ J. Hair _____ K. Eyes _____ L. Sex: Male Female

M. Do you now hold, or have you ever held an FAA Pilot Certificate? Yes No N. Grade of Pilot Certificate _____ O. Certificate Number _____ P. Date Issued _____

Q. Do you hold a Medical Certificate? Yes No R. Class of Certificate _____ S. Date Issued _____ T. Name of Examiner _____

U. Have you ever been convicted for violation of any Federal or State statutes relating to narcotic drugs, marijuana, or depressant or stimulant drugs or substances? Yes No V. Date of Final Conviction _____

II. Certificate or Rating Applied For on Basis of:

A. Completion of Required Test: 1. Aircraft to be used (if flight test required) _____ 2a. Total time in this aircraft / B/M / FTD _____ hours 2b. Pilot in command _____ hours

B. Military Competence Obtained In: 1. Service _____ 2. Date Rated _____ 3. Rank or Grade and Service Number _____
 4a. Flown 10 hours PIC in last 12 months in the following Military Aircraft: _____ 4b. US Military PIC & Instrument check in last 12 months (List Aircraft): _____

C. Graduate of Approved Course: 1. Name and Location of Training Agency or Training Center _____ 1a. Certification Number _____
 2. Curriculum From Which Graduated _____ 3. Date _____

D. Holder of Foreign License Issued By: 1. Country _____ 2. Grade of License _____ 3. Number _____
 4. Ratings _____

E. Completion of Air Carrier's Approved Training Program: 1. Name of Air Carrier _____ 2. Date _____ 3. Which Curriculum: Initial Upgrade Transition

III. RECORD OF PILOT TIME (Do not write in the shaded areas.)

	Total	Instruction Received	Solo	Pilot in Command (PIC)	Cross Country Instruction Received	Cross Country Solo	Cross Country PIC	Instrument	Night Instruction Received	Night Take-off Landings	Night PIC	Night Take-off Landing PIC	Number of Flights	Number of Airm-Texs	Number of Ground Landings	Number of Powered Landings
Airplanes				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Rotorcraft				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Powered Lift				PIC			PIC				PIC	PIC				
				SIC			SIC				SIC	SIC				
Glider																
Lighter Than Air																
Simulator Training Device																
PCATD																

IV. Have you failed a test for this certificate or rating? Yes No

V. Applicant's Certification - I certify that all statements and answers provided by me on this application form are complete and true to the best of my knowledge and I agree that they are to be considered as part of the basis for issuance of any FAA certificate to me. I have also read and understand the Privacy Act statement that accompanies this form.

Signature of Applicant _____ Date _____

FAA Form 8710-1 (4-00) Supersedes Previous Edition AFS Electronic Forms System NSN: 0052-00-882-6007

FIGURE 5.9.8.2. (CONT'D)

**FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE),
INSPECTOR'S REPORT**

Instructor's Recommendation			
I have personally instructed the applicant and consider this person ready to take the test.			
Date	Instructor's Signature (Print Name & Sign)	Certificate No:	Certificate Expires
Air Agency's Recommendation			
The applicant has successfully completed our _____ course, and is recommended for certification or rating without further _____ test.			
Date	Agency Name and Number	Official's Signature	Title
Designated Examiner or Airman Certification Representative Report			
<input type="checkbox"/> Student Pilot Certificate Issued (Copy attached) <input type="checkbox"/> I have personally reviewed this applicant's pilot logbook and/or training record, and certify that the individual meets the pertinent requirements of 14 CFR Part 61 for the certificate or rating sought. <input type="checkbox"/> I have personally reviewed this applicant's graduation certificate, and found it to be appropriate and in order, and have returned the certificate. <input type="checkbox"/> I have personally tested and/or verified this applicant in accordance with pertinent procedures and standards with the result indicated below. <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Approved – Temporary Certificate Issued (Original Attached) <input type="checkbox"/> Disapproved – Disapproval Notice Issued (Original Attached) </div>			
Location of Test (Facility, City, State)		Duration of Test Ground Simulator/FTD Flight	
Certificate or Rating for Which Tested		Type(s) of Aircraft Used	Registration No.(s)
Date	Examiner's Signature (Print Name & Sign)	Certificate No.	Designation No. Designation Expires
Evaluator's Record (Use For ATP Certificate and/or Type Ratings)			
	Inspector	Examiner	Signature and Certificate Number Date
Oral	<input type="checkbox"/>	<input type="checkbox"/>	_____
Approved Simulator/Training Device Check	<input type="checkbox"/>	<input type="checkbox"/>	_____
Aircraft Flight Check	<input type="checkbox"/>	<input type="checkbox"/>	_____
Advanced Qualification Program	<input type="checkbox"/>	<input type="checkbox"/>	_____
Aviation Safety Inspector or Technician Report			
I have personally tested this applicant in accordance with or have otherwise verified that this applicant complies with pertinent procedures, standards, policies, and/or necessary requirements with the result indicated below.			
<input type="checkbox"/> Approved – Temporary Certificate Issued (Original Attached) <input type="checkbox"/> Disapproved – Disapproval Notice Issued (Original Attached)			
Location of Test (Facility, City, State)		Duration of Test Ground Simulator/FTD Flight	
Certificate or Rating for Which Tested		Type(s) of Aircraft Used	Registration No.(s)
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Student Pilot Certificate Issued <input type="checkbox"/> Examiner's Recommendation <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected </div> <input type="checkbox"/> Reissue or Exchange of Pilot Certificate <input type="checkbox"/> Special Medical test conducted – report forwarded to Aeromedical Certification Branch, AAM-330 </div> <div> <input type="checkbox"/> Certificate or Rating Based on <input type="checkbox"/> Military Competence <input type="checkbox"/> Foreign License <input type="checkbox"/> Approved Course Graduate <input type="checkbox"/> Other Approved FAA Qualification Criteria </div> <div> <input type="checkbox"/> Flight Instructor <input type="checkbox"/> Ground Instructor <input type="checkbox"/> Renewal <input type="checkbox"/> Reinstatement Instructor Renewal Based on <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Activity <input type="checkbox"/> Training Course <input type="checkbox"/> Test <input type="checkbox"/> Duties and Responsibilities </div> </div> </div>			
Training Course (FIRC) Name		Graduation Certificate No.	Date
Date	Inspector's Signature (Print Name & Sign)	Certificate No.	FAA District Office
Attachments: <input type="checkbox"/> Student Pilot Certificate (Copy) <input type="checkbox"/> Airman's Identification (ID) <input type="checkbox"/> Knowledge Test Report Form of ID _____ ID: _____ <input type="checkbox"/> Temporary Airman Certificate Number _____ Name: _____ <input type="checkbox"/> Notice of Disapproval Expiration Date _____ Date of Birth: _____ <input type="checkbox"/> Superseded Airman Certificate Telephone Number _____ Certificate Number: _____ <div style="display: flex; justify-content: space-between;"> E-Mail Address _____ </div>			


FAA Form 8710-1 (4-00) Supersedes Previous Edition

AFS Electronic Forms System

NSN: 0052-00-682-5007

FIGURE 5.9.8.3.
FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)
(FRONT)

Form Approved OMB NO. 2120-0007

 U.S. Department of Transportation Federal Aviation Administration		Application For An Airman Certificate and/or Rating														
<input type="checkbox"/> Flight Engineer <input type="checkbox"/> Reciprocating Engine Powered <input type="checkbox"/> Turbopropeller Powered <input type="checkbox"/> Turbojet Powered		<input type="checkbox"/> Flight Navigator <input type="checkbox"/> Control Tower Operator <input type="checkbox"/> VFR Tower Rating <input type="checkbox"/> Non-Radar Approach Control Tower Rating		<input type="checkbox"/> Aircraft Dispatcher <input type="checkbox"/> Reissuance of Certificate <input type="checkbox"/> Additional Rating												
1. TYPE OF AIRCRAFT TO BE USED		2. TIME IN THIS AIRCRAFT				3. NAME OF EMPLOYER										
4. Applicant Identification A. NAME (First, Middle, Last) _____ B. SOCIAL SECURITY NO. _____ C. DATE OF BIRTH _____ D. HEIGHT _____ E. WEIGHT _____ F. HAIR _____ G. EYES _____ H. SEX _____ I. NATIONALITY _____ J. PLACE OF BIRTH _____												K. PERMANENT MAILING ADDRESS <i>(Include Zip Code)</i> _____ TELEPHONE NO. _____				
5. Certificates Held by Applicant A. <input type="checkbox"/> Pilot <input type="checkbox"/> Airline Transport <input type="checkbox"/> Flight Instructor <input type="checkbox"/> Commercial <input type="checkbox"/> Private B. <input type="checkbox"/> Flight Navigator C. <input type="checkbox"/> Control Tower Operator D. <input type="checkbox"/> Flight Engineer E. <input type="checkbox"/> Ground Inspector F. <input type="checkbox"/> Aircraft Dispatcher G. <input type="checkbox"/> Mechanic																
6. Applicant's Certification I certify that I meet all pertinent requirements of the Regulations for the certificate or rating applied for _____ <div style="text-align: right;">Date _____ Applicant's Signature _____</div>																
Instructor's Recommendation 7. I consider the above applicant ready to take the test for which he/she is applying: <input type="checkbox"/> A. Oral Test or <input type="checkbox"/> C. Practical Test <input type="checkbox"/> B. Flight <input type="checkbox"/> Aircraft Dispatcher																
D. Date _____		Instructor's Signature _____				Instructor's Certificate No. & Expiration Date _____		Grade & Certificate No. _____								
E. Date _____		Instructor's Signature _____				Instructor's Certificate No. & Expiration Date _____		Grade & Certificate No. _____								
8. Evaluation Record																
Oral		Inspector		Examiner		Signature				Date						
Practical Test Aircraft Dispatcher																
Practical Test Control Tower Operator																
Simulator Check																
Aircraft Flight Check																
9. Inspector's Record																
<input type="checkbox"/> Temporary Airman Certificate Issued <input type="checkbox"/> Notice of Disapproval of Application Issued <input type="checkbox"/> Examiner's Action Accepted																
DATE _____		INSPECTOR'S SIGNATURE _____						FAA OFFICE _____								
CP	REQ	OFFICE	COM	ISS	ACT	EMP	TRN	MT	DIS	CLASS	SEX	RATING	STATE	COUNTY	<input type="checkbox"/> Aircraft Dispatcher <input type="checkbox"/> Special Mailing <input type="checkbox"/> Airmail	<input type="checkbox"/> IFO Mailing <input type="checkbox"/> Correspondence

FAA Form 8400-3 (1-98) Supersedes Previous Edition Electronic Version (OmniForm) NSN 0052-00-692-3002

FIGURE 5.9.8.3 (CON'T)

FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)

(BACK)

Form Approved OMB NO. 2120-0007																			
10. Practical Test Report																			
Grading Legend (All applicable items must be graded S or U) Explain in "Remarks" all items which are not graded. <i>S-Satisfactory, U-Unsatisfactory</i>																			
Item No.	A. Flight Engineer		Grade		Item No.	C. Aircraft Dispatcher		Grade											
			Examiner	Inspector				Examiner	Inspector										
1	Equipment Examination (Oral)				1	Aircraft													
2	Preflight Inspection				2	Air Routes and Airports													
3	Normal Operating Procedures				3	Altimeters													
4	Abnormal Operating Procedures				4	Weather Analysis													
5	Performance Data and Cruise Control				5	Airman's Information Manual													
6	Trouble Shooting				6	Dispatch and Assistance													
7	Emergency Procedures				7	Emergency Procedures													
8	Forms and Records																		
9	Post Flight																		
10	Crew Coordination																		
11	Judgement																		
Item No.	B. Flight Navigator		Grade		Item No.	D. Control Tower Operator		Grade											
			Examiner	Inspector				Examiner	Inspector										
1	Equipment (Oral)				1	The Control Tower													
2	Equipment Check				2	The Airport													
3	Preflight Training				3	The Control Zone													
4	Normal Navigation Procedures				4	Notice to Airmen													
5	Knowledge of Navigation Methods				5	Weather Facilities and Procedures													
6	Co-ordination of Navigational Methods				6	A Demonstration of Ability to Control Air Traffic Under VFR													
7	Emergency Procedures					NON-RADAR APPROACH CONTROL TOWER RATING													
8	Co-ordination of Duties				1	Air Traffic Control Facilities													
9	Crew Coordination				2	Air Navigation Facilities													
10	Judgement				3	Use of Airman's Information Manual													
11. Route of Flight Check <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th rowspan="2">From</th> <th rowspan="2">To</th> <th colspan="2">Hours</th> </tr> <tr> <th>Day</th> <th>Night</th> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>					From	To	Hours		Day	Night					4	Holding Procedures			
							From	To	Hours										
					Day	Night													
					5	Approach Procedures													
					6	Missed Approach Facilities													
					7	Alternate Airports													
					8	Search and Rescue Procedures													
9	A Demonstration of Ability to Control Air Traffic Under IFR																		
10	Airport Identification																		
<input type="checkbox"/> Airmans Identification (ID) Form of ID _____ Number _____ Expiration Date _____																			
10. Remarks <div style="height: 100px;"></div>																			

FIGURE 5.9.8.4.
FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION										AL. CERTIFICATE NO.		
TEMPORARY AIRMAN CERTIFICATE										Pending		
THIS CERTIFICATE THAT												
N. Jacques Q. Doe												
V. 18, rue Gustave Courbet												
Mirabel, Quebec, Canada J7N1A5												
DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	CITIZENSHIP	VI.					
1/24/41	714	175	Brn.	Hazel	M	Canadian						
18. Has been found to be properly qualified and is hereby authorized to exercise the privileges of license as the holder of this certificate to exercise the privileges of												
Airline Transport Pilot												
19. Valid for U.S.-registered civil B-747 Aircraft leased to NationAir Canada. Issued under and subject to the provisions of Far 61.77. Subject to the privileges and limitations as shown on the holder's Foreign ATP Certificate.												
20. Certificate. Expires 6/30/93												
21. This is <input type="checkbox"/> an original, <input type="checkbox"/> a reissuance of this												
DATE OF SUPPLEMENTAL AIRMAN CERTIFICATE												
BY DIRECTION OF THE ADMINISTRATOR												
1. DATE OF ISSUANCE												
6/28/91												
2. SIGNATURE OF EXAMINER OR SUPERVISOR												
James Greene												
3. EXAMINER'S DESIGNATION NO. OR SUPERVISOR'S REG. NO.												
AEA-PSDO-15												
DATE DESIGNATION EXPIRES												

FAA Form 8060-4 (6-78) USE PREVIOUS EDITION

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION										AL. CERTIFICATE NO.		
TEMPORARY AIRMAN CERTIFICATE										Pending		
THIS CERTIFICATE THAT												
N. Jacques Q. Doe												
V. 18, rue Gustave Courbet												
Mirabel, Quebec, Canada J7N1A5												
DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	CITIZENSHIP	VI.					
1/24/41	714	175	Brn.	Hazel	M	Canadian						
18. Has been found to be properly qualified and is hereby authorized to exercise the privileges of license as the holder of this certificate to exercise the privileges of												
Flight Engineer												
19. Valid for U.S.-Registered Civil B-747 Aircraft leased to NationAir Canada. Issued under and subject to the provisions of Far 63.23. Subject to the privileges and limitations as shown on the holder's Foreign Flight Engineers Certificate.												
20. Certificate. Expires 6/30/93												
21. This is <input type="checkbox"/> an original, <input type="checkbox"/> a reissuance of this												
DATE OF SUPPLEMENTAL AIRMAN CERTIFICATE												
BY DIRECTION OF THE ADMINISTRATOR												
1. DATE OF ISSUANCE												
6/28/91												
2. SIGNATURE OF EXAMINER OR SUPERVISOR												
James Greene												
3. EXAMINER'S DESIGNATION NO. OR SUPERVISOR'S REG. NO.												
AEA-PSDO-15												
DATE DESIGNATION EXPIRES												

FAA Form 8060-4 (6-78) USE PREVIOUS EDITION

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[PAGES 5-697 THROUGH 5-706 RESERVED]

